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Welcome

We would like to take this opportunity to welcome you to the Amherst College community and to wish you success with your individual endeavors.

The serenity and "smallness" of Amherst College are somewhat deceptive in that they lend the impression of isolation from the outside world. However, this is merely an illusion. Amherst College is part of the real world. Unfortunately, it is very easy to become caught up in this illusion and to become oblivious to the problems of the world outside. Among those forgotten problems is crime.

Contrary to popular belief, crime does exist at Amherst College. Members of the community are rudely awakened to this reality when they find themselves victims. Often the comment of these victims is the same: "I didn't think things like this happened here!"

Under the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, certain crime statistics and policies are mandated to be published. Amherst College supports this initiative and makes every effort to make this information easily available. An informed community is a safer community!

The responsibility of crime prevention does not rest solely with the police; it is shared jointly by you and all other members of the College community. In fact, your involvement is the most important factor in crime prevention. The success of prevention depends largely on your following sound security practices and recognizing and immediately reporting suspicious or criminal activity.

Remember, the potential for crime does exist, but in following the suggestions outlined in this document you can substantially reduce the probability of becoming a victim.

Your Police Department

The Police Department is staffed by twelve full-time officers, a Community Service Officer, the Chief of Police and a Deputy Chief. The department also employs part time police officers and part time community service officers. Other professional staff includes four full-time and several part-time dispatchers. All Police Officers are sworn police officers and exercise full police powers, including the authority to arrest, on all properties owned and used by Amherst College. Police officers are also sworn as Hampshire County Deputy Sheriffs to assist and support local law enforcement in environs around the campus. The officers receive law enforcement training from the Municipal Police Training Committee, and the Massachusetts State Police Academy as well as on campus in-service training. The Police Department maintains a direct telephone line contact with the Amherst Police and Fire Departments. The Department maintains a close working relationship with the Amherst Police Department and routinely exchanges information relative to criminal activity. It is the general policy of the Amherst College Police Department to promptly share all serious crimes with the local police. The Amherst College Police and the Town Police have a written memorandum of understanding regarding the investigation of crimes. The Amherst College Police Department also works closely with other college police departments in the area to exchange information relative to criminal activity.
The Amherst College Police Department is responsible for keeping the peace and enforcing public laws and College regulations. Although the Police Department performs many services, its main function is protecting the lives and property of members of and visitors to the College community. This is accomplished through the use of armed, radio-equipped officers who patrol the campus on foot, by bicycle, by motorcycle and in cruisers 24 hours a day. The Department also provides first responder assistance for reports of fire, medical emergencies, and criminal activity. Fire alarm and intrusion alarm signals are received at the Dispatch Center through a computerized alarm processing system.

The Police Department maintains offices in the Service Building which is open 24 hours a day. The police dispatcher can be reached 24 hours a day, seven days a week, by telephoning the following numbers:

(413) 542-2111 Emergency—This number is restricted to calls of an emergency nature, i.e., fire, medical emergency, suspicion of criminal activity, etc.

(413) 542-2291 Police Business Line—This number is for calls of a non-emergency or routine nature, i.e., motor vehicle registration information, lost or found property information, etc.

All on campus telephone calls received at the Dispatch Center indicate the phone number from which the call is initiated.

**Other Campus Security Authorities (CSA)**

A campus security authority is a campus police or security official, or other official with significant responsibility for campus and student activities. A CSA has responsibilities under Clery to report information for timely warnings and crime statistics. At Amherst College, other than police department staff, CSAs include the Student Affairs Staff, Title IX team members, Athletic Department Staff, Residence Counselors, Faculty or Staff Advisors to student groups, and anyone who is identified as someone to whom crimes should be reported or if they have significant responsibility for student and campus activities. The four specific categories are as follows:

- A campus police department or a campus security department of an institution.
• Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
• Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
• An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.

Professional Standards

The Police Department’s relationship with the community and ensuring that we provide quality service is vital to achieving our overall mission of a safe campus. All members of the Amherst College community can expect to be treated in a courteous and professional manner by members of our department. We also wish to recognize instances where our employees have been especially helpful or have exceeded your expectations in the service they provided.

Much of the quality of our service is dependent on feedback from the community. The department has an extensive professional standards process in place to address concerns and compliments.

All members of the Police Department should be willing to accept a written statement from the community to be forwarded to the appropriate supervisor.

Please help us maintain our quality service by bringing compliments and concerns to our attention through the following channels:

• Speak to the on-duty police supervisor (this may be a Sergeant or Officer-in-Charge) at the police station in the Service Building
• Call and speak with, or email, the Deputy Chief of Police who oversees Professional Standards investigations
• Address written correspondence to: Chief of Police, Amherst College Police Department, PO Box 5000, Amherst, MA 01002-5000
Providing a Safe Environment

- Crime Log and Annual Security and Fire Safety Report Availability
- Timely Notice
- AC ALERT
- Emergency Response Procedures
- Access to Facilities
- Maintenance of Campus Facilities
- Medical Transportation/ACEMS
- Contacting Amherst College Police/Reporting Crimes
- Confidential Reporting
- Sale or Use of Illegal Drugs or Alcohol
- Weapons on Campus
- Crime Prevention and Community Outreach Programs

Crime Log and Annual Security and Fire Safety Report Availability

In compliance with Massachusetts’ Open Police Log statute and the requirements of the Jeanne Clery Disclosure Act, there is a public police log and a Clery crime/fire log, available 24 hours a day, of all reported incidents and crimes, at the Amherst College Police Office located at 6 East Drive. On a regular basis, the Crime Log is published in the Amherst College student newspaper. Amherst College provides an electronic link to an annual report to all students and employees and to prospective students and employees upon request. Current statistics may be found in the last segment of this document. A printed document will be provided without charge to anyone who requests one. Personally identifying information about victims is excluded from the public logs and ASR.

Timely Notice (Crime Alert)

The Police Department notifies the College community concerning any incident or crime that poses a serious or continuing threat to the community's safety and welfare by issuing Crime Alerts. The Chief of Police or designee assesses each reported crime to determine if a serious or ongoing threat to the Amherst College community exists. If a threat exists, the Chief or designee in the Police Department writes and distributes the crime alert. Police Department personnel may consult with the Chief Communications Officer, the Chief Student Affairs Officer, the Chief Policy Officer and General Counsel and/or the Chief of Campus Operations, if time permits.

Crime Alerts (intended to meet the requirements of the timely warning notice provision of the Clery Act) are distributed through the standard email distribution system, to advise the community and the public of a serious or continuing threat to their safety. Crime Alerts may also be posted by police and residence life in dormitories and academic/administrative buildings, if the email system is unavailable or if deemed appropriate by the Chief or designee of ACPD.
The ACPD typically issues/posts Crime Alerts for incidents of:

- Murder/Non-Negligent Manslaughter
- Aggravated assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case by case basis to determine if the individual is believed to be an on-going threat to the larger AC community)
- Robbery
- Sexual Assault (considered on a case by case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the Amherst College Police Department)
- Major incidents of arson
- Other crimes as determined necessary by the Chief of Police, or his designee in his absence

**Immediate Notification - AC ALERT**

It is the policy of Amherst College to provide, without delay, immediate notification to the community upon confirmation of an incident or emergency that poses an immediate threat to the health or safety of the AC community.

Amherst has implemented a Mass Notification system, Everbridge, Inc., a service that allows College officials to reach students and staff with time-sensitive information during unforeseen events or emergencies.

The system uses voice, e-mail, and text messaging to broadcast pertinent information and, when appropriate, provide directions to those in the affected area(s). The College has also installed an outdoor auditory speaker system to use in conjunction with Everbridge. Additionally, the Amherst College main webpage ([www.amherst.edu](http://www.amherst.edu)) may be used to provide emergency notification information. Community members and visitors may now also download the Alertus application onto
their mobile device from the app store. Instructions can be found by following this link: https://www.amherst.edu/emergency/node/521933.

Amherst College has created policy defining when the Mass Notification system will be used, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system unless such notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, investigate or otherwise mitigate an emergency.

Those titles that may authorize and make the decision to distribute and activate an Emergency Mass Notification include:

A. President  
B. Chief Diversity and Inclusion Officer  
C. Chief Financial and Administrative Officer  
D. Chief Student Affairs Officer  
E. Dean of Faculty  
F. Dean of Admission and Financial Aid  
G. Chief of Campus Operations  
H. Chief of Staff  
I. Chief Information Officer  
J. Chief Advancement Officer  
K. Chief Communications Officer  
L. Chief Policy Officer and General Counsel  
M. Director of Emergency Preparedness  
N. Chief of Amherst College Police  
O. Environmental Health and Safety Director  
P. Director of Media Communications  
Q. Deputy Chief of Police  
R. Police Sergeants

The following positions are authorized to develop and initiate the immediate (emergency) notifications to the community:

<table>
<thead>
<tr>
<th>System to use</th>
<th>Primary Message Creator</th>
<th>Backup Message Creator</th>
<th>Authority for approving &amp; sending messages</th>
<th>Primary Message Sender</th>
<th>Backup Message Sender</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRIMARY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Text Message (AC-Alerts)</td>
<td>Chief of Police</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
<td>Chief of Police</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
</tr>
<tr>
<td>Emergency Mass Communication (AC-Alert)</td>
<td>Chief of Police</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
<td>Chief of Police</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
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<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>SECONDARY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Outdoor Warning System</td>
<td>*</td>
<td>Both Chief of Police, Designee in ACPD, and Office of Public Affairs</td>
<td>Dispatcher</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>Campus Wide Email Broadcast (All User Email)</td>
<td>Chief of Police</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
<td>Chief of Police</td>
<td>Chief Communications Officer, Director of Media Communications and Designee in ACPD</td>
</tr>
<tr>
<td>Website</td>
<td>Director of Media Communications</td>
<td>Chief Communications Officer</td>
<td>Chief Communications Officer</td>
<td>Director of Media Communications</td>
<td>Chief Communications Officer</td>
</tr>
<tr>
<td>Fire Alarm System (to communicate the need to evacuate the building)</td>
<td>*</td>
<td>ACPD staff member or Environmental Health and Safety</td>
<td>ACPD Staff Member</td>
<td>Environmental Health and Safety</td>
<td></td>
</tr>
</tbody>
</table>

*System does not require development of a message.*

- The person listed above who creates and initiates the notification will determine the appropriate segment or segments of the community to receive the message.
- Some or all of the systems listed above will be used to communicate follow-up information to the AC community.
- Members of the larger community, such as neighbors, can use the website to receive updated information about an emergency on campus.
- When at all possible, the authorized individual considering an emergency notification shall attempt to consult with another colleague from the list of individuals authorized to make a decision to distribute an immediate (emergency) notification to the community to confirm the need for an immediate notification to the community. Certain emergencies will preclude consultation. There may be times when timeliness (time of day, immediate need to know) is more critical than inclusion and consultation.
• Mass notifications may use any combination of methods and most notifications require the use of the some or all of the AC-Alert system, but do not necessarily require the use of the outside audible speakers.

**Emergency Response Procedures**

The Amherst College Emergency Action Plan includes information regarding shelter and secure-in-place and evacuation guidelines. In conjunction with other emergency agencies, the College conducts numerous emergency response exercises each year, to include table top and field exercises. Semi Annual Emergency Notification System Drills are also conducted. These tests are designed to assess and evaluate the emergency response plans and capabilities of the institution. These tests may be announced or unannounced.

Amherst College Police Officers have received training in Incident Command and Rapid Response. General information about the emergency response and evacuation procedures is publicized each year as part of the College’s Clery Act compliance efforts and is available on the AC Emergency Preparedness website.

https://www.amherst.edu/emergency/emergency-preparedness.

The College tests the Mass Notification system on a semester basis, or twice annually. In 2017, the system was tested on April 4th and September 20th. The date of the test was announced, but not the time.

**Emergency Evacuation**

In the event that it becomes necessary to evacuate a building, the fire alarm may be used to notify occupants. When the fire alarm sounds, persons should proceed quickly and calmly to the nearest exit. Each residence hall and some special use buildings have posted evacuation plans and predetermined areas of re-assembly. Amherst College policy prohibits re-entry into a building until instructed to do so by a police officer or fire fighter. In addition, Amherst College has plans for re-location to areas of shelter on campus for extended evacuations. Amherst College in collaboration with the other campuses in the Five College, Inc. has agreements and plans of mutual aid for relocation of residents should shelter be needed off campus.

**Securing/Shelter in place**

Securing/sheltering in place may be the protective action recommendation for several emergencies with differing risks, and because sometimes the initial recommendation is to secure/shelter in place followed by relocation, there is no single set of secure/shelter in place procedures. Based on the type of emergency, such as Tornado, Hostile Intruder, or Hazardous Material Release Outside, you should consult each relevant section for guidance.
Emergencies change as they progress. The questions to ask yourself are:

Am I safer inside or outside?
Where am I safest inside?
Where am I safest outside?

Security of and Access to Facilities

The campus and facilities of the College are restricted to students, faculty, staff, guests and invitees of the College, except when all or part of the campus is open to the general public for a designated purpose and time. Guests of students must stay in the student's room or a guest bedroom in one of the dormitories.

All residential, academic and administrative buildings are routinely patrolled and are locked at designated times throughout the academic year. Most facilities are kept locked, and both key and electronic card access are restricted to individuals who obtain authorization. Residential Halls are locked twenty-four hours a day.

Individuals found on campus without a legitimate purpose are issued trespass warnings and directed to leave campus; failure to comply with a warning will result in arrest.

Each year, the Amherst College Police Department offers training to all students, faculty and staff. This training includes the department's services, legal authority, tips on reporting to the police, environmental health and safety, as well as maintaining security of self and property. These trainings can be customized to each group and their location.

Maintenance of Campus Facilities

Amherst College is maintained in a manner that is intended to minimize unsafe conditions. The Amherst College Facilities Department maintains all safety and security systems on campus, including locks, doors, window screens, lights, fire safety and life safety measures. Any deficiencies should be reported as soon as possible to the Facilities Service Center.
Campus telephones are located throughout the campus so that emergencies, requests for assistance or incidents of suspicious activity can be easily reported.

Amherst College continuously strives to provide a safe and comfortable environment for the College community. On a regularly scheduled basis, the police conduct thorough inspections of locks on all residence halls and individual rooms.

# Medical Transportation

The Police Department provides transportation for medical purposes to the Amherst College Student Health Center; Ambulatory, Employee, Industrial, Occupational Urgent Health Care (AEIOU) or to the University of Massachusetts Health Center when the Amherst Student Health Center is not in operation. Transportation to other medical facilities is not available unless unusual circumstances require it. Emergency care and transportation is provided by the Amherst Fire Department Ambulance.

# EMT On-call Program

This student organization provides emergency medical care to the Amherst College community and is on call around the clock when school is in session. Student EMTs respond to all health related emergencies on campus and can be reached by calling the emergency number 413-542-2111.

# Contacting the Amherst College Police: How to Report a Crime or Emergency

The Police Department encourages you to report suspected crimes as promptly and as accurately as possible. Only through your help in promptly reporting criminal activity can the College take effective action to prevent crime and provide timely warnings of possible danger to the community and to include the required reported criminal offenses in the annual statistical disclosure.

Criminal offenses that may trigger a Timely Notice (Crime Alert) or an immediate notification (AC-Alert) must be reported to the Amherst College Police Dispatcher for appropriate action.

If you need to report a crime or other emergency, you should call the emergency telephone number of the Police Dispatch Center. The Police Dispatch Center can be reached for emergency response, 24 hours a day, seven days a week, every day of the calendar year by dialing (413) 542-2111.
All crimes should be reported to the Police Department.

For crimes that are no longer a threat, on-line reporting is also available through the Office of Student Affairs Reporting Forms site: https://www.amherst.edu/offices/student-affairs/community-standards/reporting-forms

Confidential Reporting Option

If you are the victim of a crime and do not want to pursue action within the College System or the criminal justice system, you may still want to consider making a confidential report.

Confidential reporting may be made through The Office of Student Affairs Reporting Forms site: https://www.amherst.edu/offices/student-affairs/community-standards/reporting-forms Directions on remaining anonymous are included in the directions of each reporting form. These forms give you the means to enter detailed information if you have it.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Confidential Reporting – Pastoral and Professional Counselors

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

Pastoral Counselor: An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor: An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

SEE IT……HEAR IT……REPORT IT
**Response to a Report**

Dispatchers are available 24 hours a day to answer your calls. In response to a call, ACPD will take the required action, either dispatching an officer or asking the victim to report to ACPD to file an incident report. All reported crimes will be investigated by the College and may become a matter of public record. All ACPD incident reports involving students are forwarded to the Student Affairs Division for review and referral to the Director of Community Standards for potential action. As appropriate ACPD officers will investigate a report when it is deemed necessary. Additional information obtained via the investigation will also be forwarded to the Director of Community Standards. If assistance is required from the local Police Department or the local Fire Department, ACPD will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including ACPD, will offer the victim a wide variety of services.

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**Sale or Use of Illegal Drugs or Alcohol and Associated Risks**

Amherst College complies with, and will enforce, all federal and state laws which prohibit the use, sale, and possession of illegal drugs. Further, Amherst College will enforce Massachusetts laws regarding underage drinking as well as laws pertaining to the illegal possession, use and sale of alcoholic beverages. The sale or use of illegal drugs or alcohol is subject to College discipline as well as criminal prosecution. The College will not shield any student, faculty member, employee or visitor from action by law enforcement agencies, including Amherst College Police. Information regarding the College's sanctions concerning alcohol and drug violations can be found in the Student Code of Conduct or Staff Handbook. Please refer to your copy for specific State Law and College Policy information. You will be held accountable for the information found in the Handbook, so you should read it carefully and call the Office of Student Affairs, Amherst College Police or the Human Resources Office with any questions.

In addition to disciplinary consequences, there are a number of safety issues directly related to drug and alcohol consumption. The use of these substances will cause impaired judgment, which can lead to vulnerability or poor decision making. It is extremely common for drugs or alcohol to be factors in date rape or acquaintance rape incidents. Operating a vehicle while impaired by drugs or alcohol is not only a serious criminal offense, but poses a threat to your personal safety and the safety of others in the community as well. Drugs and alcohol can give rise to conduct which causes injury, death or damage to the user/abuser or to the person or property of others. As mentioned previously, the effects of drugs and alcohol will often lead to unsafe consensual or non-consensual sexual relations.

The Amherst College Police Department encourages the student body to make educated and responsible decisions regarding drug and alcohol use. To facilitate this decision making, we have added information regarding the health risks involved in drug and alcohol abuse, and the resources available to assist a person who may be struggling with these problems on our campus, to this brochure. This information is designed and compiled to assist you in making decisions that protect your personal safety. Please read it carefully.
The Effects of Drugs on Your Body

Narcotics (Heroin)
- Initial euphoria followed by drowsiness and nausea
- Constricted pupils, watery eyes, dazed appearance
- Highly addictive
- Signs of overdose or prolonged use include: slow shallow breathing, clammy skin, loss of appetite and weight and possible death.

Depressants (Barbiturates, Tranquilizers)
- Addiction
- Relaxed muscles, calmness, drowsiness
- Confusion, disorientation, slurred speech
- Signs of overdose or prolonged use include: shallow breathing, clammy skin, weak and rapid pulse, coma and possible death.

Stimulants (Cocaine, Methamphetamine)
- Addiction
- Increased heart rate and respiratory rate
- Elevated blood pressure
- Decreased appetite, weight loss
- Blurred vision, dizziness, insomnia, anxiety
- Impaired decision making
- High doses can cause physical collapse, irregular heartbeat, stroke and possible death.

Hallucinogens (LSD, PCP, Mushrooms)
- Hallucinations
- Confusion, panic, anxiety, depression and poor perception of time and distance
- Respiratory failure
- Death due to careless behavior.

Cannabis (Marijuana, Hashish)
- Increase in heart rate, bloodshot eyes, dry mouth and throat, increased appetite
- Interferes with memory, speech, coordination, motivation, and perception of time
- Increased risk of lung cancer, weakened immune system and affects to the reproductive system
- Impaired decision making which can lead to harm or death.

The effect that any drug has on the human body has a lot to do with how it is ingested. The method in which the drug enters your body can add new risks and health concerns above and beyond those associated with the drug itself. Many drugs are taken through the digestive system in a pill or added to a food, others however, are inhaled or injected. Inhaling a drug is dangerous because you are replacing the oxygen that your body needs with a harmful substance. Inhalation can happen through smoking, snorting or "huffing." Huffing is a method involving the inhalation of solvents or other volatile substances directly from the container or from rags that have been soaked in the substance. This is an extremely dangerous practice and can often result in brain damage or death. When a drug is injected, it enters the body through your blood stream, thus carrying it throughout your entire body very quickly and doing a lot of damage in the process. Injecting drugs risks health problems associated with blood borne infections such as hepatitis and HIV.
The Effects of Alcohol on Your Body

- Impairment of brain function, judgment, alertness, coordination and reflexes
- Attitude and behavioral changes such as uncharacteristic hostility or increased risk taking
- Inability to safely operate a vehicle
- When combined with other drugs, alcohol can intensify or alter the effect of the drug, cause nausea, sweating, severe headaches, convulsions and overdose
- Addiction or chemical dependency
- Memory blackouts
- Uncharacteristic family, school, work, legal problems
- Health problems such as cirrhosis of the liver
- Birth defects and mental retardation in user’s children.

Drug and Alcohol Abuse Education Programs

The college provides services and resources for community members who experience alcohol and drug-related difficulties. The complete Drug Free Schools and Community Act policy can be viewed at the [https://www.amherst.edu/offices/student-affairs/community-standards/student-code-of-conduct](https://www.amherst.edu/offices/student-affairs/community-standards/student-code-of-conduct).

The school provides training about the consumption of drugs and alcohol for students through the Health Education Director.

The following are included in these programs:

**January 2017 – May 2017**

- Passive education materials were designed by SHEs, distributed in the residence halls, and at parties. Issues included blackout drinking, sobering up, social norms on actual use of alcohol from survey statistics, and drink equivalents. The latter was highlighted in a video on making party punch safer.
- The Health Education Director educated Admitted Students during overnight visits, and SHEs performed skits for the admitted students’ dessert.
- SHEs also created educational fliers for upper class students discouraging them from inviting the pre-frosh to parties.

**January 2017 – May 2017 and September 2017 – December 2017**

- The Health Education Director coordinated and funded the consultant who provided Brief Alcohol Screening and Intervention for College Students (BASICS) for students referred by the conduct dean and others in Student Affairs. This year, 44 students went through the two-session BASICS program, for a total of 84 classes throughout the year. Some students attend a higher level of BASICS training after the first session.
• The College continues to support substance-free housing options for all class years.
• The Health Education Director participated in the 7 College Alcohol and other Drug Committee.

August 2017

• During first year orientation, education is through various role play activities, dorm workshops, passive education, and the advising of substance-free housing.
• The electronic alcohol education program, e-Check-up-to-go, was required for all entering students. All first-year students (318) completed the program.

August 2017 – December 2017

• Twelve Student Health Educators (SHEs) facilitated nine dorm talk workshops, reaching 209 first year students.

October 2017

• A “Safe Homecoming” campaign was conducted with a booth sponsored by SHEs where snacks, cider, and water were distributed along with cards giving safe partying tips.
• The Health Education Director participates on Parent panels for Admitted Students, reaching over 100 parents.

Resources

Amherst College Counseling Center
During regular business office hours or after hours—(413) 542-2354. If you contact this number outside of business hours, it will connect you with a licensed mental health counselor by phone.

Amherst College Health Services
(413) 542-2266 (UMass Health Services is available after regular business hours at (413) 577-5000.

The State of Massachusetts Office of Alcohol and Drug Education and Services
A wide range of information regarding laws, health effects and penalties is available through this office. They can be contacted at (413) 748-3345.

Administrator on Call (Student Affairs)
The Administrator on Call can be contacted through the Amherst College Police Dispatch Center at (413) 542-2291.
Weapons on Campus

Except as noted below, the General Laws of the Commonwealth of Massachusetts prohibit the possession of the following on the campus of any college or university: any firearm, stiletto, dagger, dirk knife, any knife having a double-edged blade, a switch knife or any knife having an automatic spring release which has a blade over one and one-half inches, a sling shot, black jack, metallic knuckles or knuckles of any substance with a similar effect as metallic knuckles, pellet guns, BB guns, mace, and pepper spray.

In addition to the weapons identified above, Amherst College also prohibits all other weapons, including, but not limited to: open flames (unless otherwise approved by Environmental Health and Safety), ammunition, explosives, paintball guns, replica guns (except as noted below), electronic incapacitation or other stun weapons, and any other object (including an otherwise innocuous object) that the college determines could be used (or is being used) to harass or injure another individual or that the college reasonably determines has the effect of intimidating another individual.

Exceptions

Only Amherst College Police Officers and other law-enforcement officers are authorized to possess firearms on campus.

Possession of a replica gun does not constitute a violation of this policy, provided that such replica gun is used exclusively in connection with a theatrical production. The Chief of Police and Director of Public Safety may authorize other possession or use of a replica gun in certain other limited circumstances.

In accordance with Massachusetts law, any exception to this policy authorizing the presence of a weapon otherwise prohibited under the law (including any firearm) must be approved in writing by the President of the college. Any request for such an exception should be directed to the President in the care of the Chief of Police and Director of Public Safety. Requests for an exception by faculty members for pedagogical purposes will be approved unless the use would pose an exceptional danger to the community.

Violations

The possession of any weapon on Amherst College property in violation of this policy by an Amherst College student, faculty member, or staff member will result in disciplinary action, up to and including termination of employment or expulsion. The college may issue a no-trespass order to, and enforce the terms of a no-trespass order against, any other person who violates this policy.

In addition to the consequences noted above, in most instances, the college will also pursue legal action against anyone who:
1) possesses a firearm on campus in violation of this policy;
2) possesses any weapon while not lawfully present on campus; and/or
3) uses any weapon in the commission of any other violation of law or college policy.

Nothing in this policy precludes law enforcement, including Amherst College Police, from taking appropriate law-enforcement action, including criminal complaints and/or arrests.

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**Crime Prevention and Security Awareness Programs**

The Amherst College Police Department is committed to a pro-active approach, which enables us through education, police presence and community awareness to stop many potential incidents before they occur. It is with the cooperation of our community and the integration of our Security Awareness and Crime Prevention Community Outreach efforts that we have created a partnership between police and community members. This partnership enables us to unite our efforts and encourages each member of our community to take an active role in their own safety and the safety of others.

The police conduct the following crime prevention and security awareness programs:

- provide training to new employees and requesting departments for crime prevention, security awareness, as well as Environmental Health and Safety
- offer Basic, Advanced, and Keychain R.A.D. (Rape Aggression Defense) classes to students, staff and faculty. This is an opportunity to gain empowerment and education as well as self defense technique training. (2 times in 2017, 3 times in 2016, 4 times in 2015)
- staff information and resource tables at the Campus Center, where we provide safety and security information as well as promote our self-defense and alcohol awareness programs and activities. (once each semester)
- conduct public speaking and crime prevention programs at community forums about issues such as hate crimes, alcohol awareness, sexual assault, relationship violence or general safety.
- are active in the training of Residential Counselors and Peer Advocates of Sexual Respect.
- supervise Student Security employees. Our Student Security program is supervised by a police sergeant who coordinates hiring as well as training and scheduling for the student security staff. (weekly)
- are involved in meetings and task forces throughout College and Town committees such as the town's Community Policing Partnership, Title IX, the Sexual Respect Task Force, and the Security Advisory Committee. (8 times a year)
- are assigned to the District Attorney’s Domestic Violence Intervention Program (4 times a year) and Sexual Assault Respect Task Force
- work with student organizations such as the Centers for Diversity and Inclusion to discuss issues which are of particular concern to these groups and to identify ways in which our department can provide the safest possible environment for every member of our community.
- post notices and posters about fire safety, room security and local alcohol and noise ordinances which may affect our students.
- conduct alcohol awareness training using the Fatal Vision Goggles program to raise awareness about alcohol and impairment.
• make available to members of the college community Operation Identification engraving tools at no cost. Operation Identification allows members of the community to engrave numbers or owner recognized numbers on their computers, stereo equipment, bicycles or other valuables. (Constant)
• offer bicycle registration that is highly publicized and enables students to have their bicycles engraved and documented by an Amherst College Police Officer. Additional information about bicycle safety and security is also provided. (Constant)
• offer a laptop registration program (Constant)
• maintain emergency telephones located throughout the campus and a list of these locations is provided in the campus directory as well as on this document.
• distribute pamphlets about all types of crime and crime prevention issues at outreach events and in our office area.
• create and distribute Crime Alerts when a specific safety issue arises and requires public notification.
• will, upon request of the individual departments, give specific crime prevention and safety talks to staff members in their facilities.
• provide safety escort rides to and from on campus locations and the University Health Center during hours of darkness when personal safety is a concern.
• monitor the College's electronic access security system, which is located in all residential halls and many academic and administrative buildings.

In addition,
The first floor and fire escape access windows on our residential halls are outfitted with security screens that make it less likely that an intruder could gain access to those rooms through the window. Students are offered the option of having a "peep hole" installed in the door to their rooms so that they can identify who is outside before they open the door.
Active Shooter

Quickly determine the most reasonable way to protect your own safety. Students and visitors are likely to follow the lead of faculty and staff during an active shooter situation. Always flee first and hide second when possible.

Run

a. Have an escape route and plan in mind
b. Keep your hands in plain sight

Hide

c. Hide in an area out of the shooter’s view
d. Lock the doors-most classrooms and lecture halls can be locked. All offices and residence hall rooms can be locked.
e. Blockade doors

Fight

f. As a last resort and only when your life is in danger
g. Attempt to incapacitate the shooter

Call law enforcement when you safely may do so.
Amherst College Police (413) 542-2111 or Ext 2111
Amherst Police (413) 259-3000 or 9-1-1
Massachusetts State Police (413) 585-3000 or 9-1-1

What to do when law enforcement arrives:

- Remain calm and follow officers’ instructions
- Immediately raise hands and spread fingers wide
- Keep hands visible at all times
- Avoid making sudden movements towards police or grabbing them
- Do not stop officers to ask for assistance or directions in evacuating; just proceed to the area from which officers are entering
- If possible provide law enforcement with the location, number, and description of the shooters

Make the Amherst College Police a speed dial function on your cell phone.
Seconds count in emergencies
Emergency Telephone Locations

There are a number of emergency telephones located around the campus to facilitate the reporting of crimes or to request assistance from the police. The telephones are identified by a blue light and direct dial the police when the emergency button is pushed. Telephones are located in the following areas:

ALUMNI GYM main entrance
ALUMNI GYM rear east side entrance
ALUMNI PARKING LOT center of lot closest to Cohan
CADIGAN RELIGIOUS CENTER main entrance
CHARLES PRATT between Charles Pratt and Seeley Mudd
CONVERSE PARKING LOT near bus stop
FACILITIES at front entrance
FAVERWEATHER QUAD on pole between Chapin and Fayerweather
FROST LIBRARY at entrance
GOODING FIELD Walkway
GREENWAY along main access road
GREENWAY on northwest side
GREENWAY on northeast side
HILLS PARKING LOT on gray barn
HILLS PARKING LOT at College Street Entrance
JOHNSON CHAPEL on quad side of the building
JOHNSON CHAPEL on the west side of the building
KEEFE HEALTH CENTER on west side by Moore
KING on southwest side near walkway
KIRBY THEATER near the walkway to Appleton
MARSH DORM WALKWAY between Marsh and Lessey Street
MEMORIAL HILL at top of hill
MERRILL SCIENCE between Merrill Science and Campus Center
MOORE DORMITORY College Street side by Valentine
MUSIC BUILDING College Street side by lot entrance
NEWPORT HOUSE Northampton Road side by the sidewalk
O’CONNELL PARKING LOT on gray barn
PLIMPTON on walkway from Lessey Street
PRATT FIELD field house
SOUTH LOT at northeast entrance
TENNIS COURTS near northeast corner
WEBSTER CIRCLE near College Street
WHALEN HOUSE rental housing parking lot near softball field
Operation Identification

**Operation Identification** is a nationwide crime prevention program. The program involves the permanent marking of valuables with a unique number, symbol or combination, recording of identification information, and affixing a decal warning potential thieves that the property is registered with the police. This program not only deters theft by making stolen property more difficult to sell and easier to identify, but also expedites insurance claims in the event of a loss.

The program is open to all members of the Amherst College community, and all students, faculty, and staff are encouraged to participate.

The program works as follows:

- Come to the Amherst College Police offices during business hours and you will be provided with the following:
  - An electric engraver and/or diamond pen. You will be required to sign for these items and to return them within three days.
  - A property inventory sheet on which you record identification information for each item of value.
  - Operation Identification warning decal(s) which can be affixed to the entrance(s) of your residence.
- Engrave your number on all moveable items of value.
- Methodically inventory the contents of each room and record pertinent identification information on the property inventory sheet.
- Return the electric engraver and/or diamond pen, along with your completed inventory sheet to the police offices. The property sheet will be kept on file for your future reference in case of loss.

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**Student Security/Safe R-I-D-E**
The Police Department employs Amherst College students in various paid, non-sworn capacities for clerical and security duties. Any student interested in these positions should visit the Amherst College Police Department Monday through Friday 7:00 AM to 3:00 PM.

**Student Security**
Student Security members are trained to provide party monitor services and crowd control for registered student events. They ensure security of the building used for the event and are equipped with two-way radios to immediately report any suspicious or criminal activity.

**Safe R-I-D-E**
Safe Ride operates between the hours of 7:00 PM and 2:00 AM and provides lockout services and safety escorts for on-campus locations to Amherst College community members. Safe R-I-D-E can be reached by calling R-I-D-E (x7433).
Policies Regarding Sexual Assault, Dating or Domestic Violence and Stalking

The College has established a prescribed procedure to assist and support all campus community members who experience sexual assault. Amherst College Police will assist victims of sexual assault, upon request, in obtaining medical treatment, counseling, support and police services (both local police and ACPD). The College offers educational programs on sexual assault, to promote the awareness of rape, acquaintance rape, forcible and non-forcible sex offenses, and sexual harassment through its Sexual Respect Educator who is available to students for individual consultation and referral. All first year students also receive specific bystander intervention training during their orientation.

The Title IX team conducts trainings throughout the campus for departments in an effort to reach all new and existing faculty and staff members. This training includes bystander intervention training. The Amherst College Police Department also receives training in accordance with the Violence Against Women Act in responding to Domestic Violence, Stalking, and Sexual Assaults. Amherst College prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking.

Bystander Intervention

The Bystander Effect shows that as the number of bystanders increase, the likelihood of any one bystander helping someone decreases. To help bring attention to this, and work to prevent sexual assault, domestic violence, and stalking, each incoming student, new employee, along with other ongoing programing teaches options for bystanders. Bystander Intervention is defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Below are some guidelines for being an active bystander.

The 4 Ds of Bystander Intervention

Direct: Make direct contact. Intervene in the moment to prevent a problem from happening
Distract: Be a distraction. Interrupt the situation without directly confronting anybody.
Delegate: Delegate someone else to intervene. Get help from someone who is better equipped to handle the situation
Delayed: Follow up later with the people involved in the situation.

By contacting any of the resources in the below section, you can receive further assistance.
The College’s Procedures Related to the Specific Offenses of Sexual Assault, Dating Violence, Domestic Violence, and Stalking

The following procedures will be conducted by campus officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking (including how to conduct a hearing process that protects victim safety and promotes accountability), and will provide prompt, fair, and impartial investigation and resolution.

<table>
<thead>
<tr>
<th>Sexual Assault</th>
<th>Dating Violence</th>
<th>Domestic Violence</th>
<th>Stalking</th>
</tr>
</thead>
<tbody>
<tr>
<td>The College may impose the full range of disciplinary sanctions, see the Sanctions section of the Student Handbook here, <a href="https://www.amherst.edu/offices/student-affairs/community-standards/student-code-of-conduct">https://www.amherst.edu/offices/student-affairs/community-standards/student-code-of-conduct</a>, up to and including expulsion, on students who are found responsible for infractions involving sexual harassment, sexual assault or other sex offenses. Students who are considering bringing such complaints should speak with the Director of Community Standards in the Office of Student Affairs.</td>
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<td>As specified in the Code of Conduct, in cases involving complaints of stalking, as in all cases brought to a hearing before the Committee on Discipline, both the complainant and the respondent are entitled to have the same opportunity to have others present during the proceedings, including the opportunity to be accompanied to any related meeting by an advisor of their choice. The hearing board will determine responsibility based on the preponderance of the evidence.</td>
</tr>
</tbody>
</table>
responsibility based on the preponderance of the evidence standard. Both the complainant and the respondent will be notified of the outcome of the campus disciplinary proceeding contemporaneously after the results are final, any changes to the results before they are final, and the appeal procedures.

Students who request assistance in changing their academic or living situation after an incident of sexual assault will receive appropriate modifications if reasonably available. Students seeking academic assistance or changes in their housing should speak with the Title IX Coordinator, who will coordinate such requests on the behalf of the student.

Amherst College will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense.

**Reporting Options**

We urge you to immediately report any incidents of this nature to Amherst College Police at 413-542-2111, even if you do not wish to pursue the matter further. Keep in mind that an assailant who is allowed to go un-pursued is a potential future danger, not only to you but also to other members of the community. You may decline

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Amherst College will, upon written request, disclose to the alleged victim of a crime of dating or domestic violence, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense.

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If you experience sexual assault, it is important that you seek medical attention. The medical exam has two goals: first, to treat the full extent of any injury of physical trauma and to consider the possibilities of sexually transmitted disease or pregnancy and second, to properly preserve evidence in case you decide to pursue criminal charges. IMPORTANT: do not bathe, douche, brush your teeth, drink or change your clothing, as you may be destroying evidence you will need if you decide to pursue criminal charges and it may helpful in obtaining a protection order.

Amherst will maintain your privacy at all times during the process consistent with our interest in both individual and community safety, our commitment to providing an environment free from sex and gender discrimination, and as required by the General Laws of the Commonwealth of Massachusetts. If you wish to report information concerning a sexual assault anonymously, you may do so.

Community members that experience sexual assault may also make a report to the Amherst Police Department. When you report a sexual assault, it will be your choice whether or not to file charges with the District Attorney. If you choose to file criminal charges with the District Attorney, the Amherst College Police Department will provide support and assistance.

Acknowledging that every situation may be different, if you are faced with a threat, we encourage you to seek safety first. If you think you are being followed, you can call out for assistance and run to a lighted business or residence; enlist the assistance of a passerby or flag down a passing vehicle, break a window in a residence or pull a fire alarm. Do anything that
you choose to file criminal charges with the District Attorney, the Amherst College Police Department will provide support and assistance. You may contact the District Attorney’s Office at 413-586-9225.

Acknowledging that every situation may be different, if you are faced with a threat, we encourage you to seek safety first. If you think you are being followed, you can call out for assistance and run to a lighted business or residence; enlist the assistance of a passerby or flag down a passing vehicle, break a window in a residence or pull a fire alarm. Do anything that might attract attention or summon assistance.

Amherst College Police Officers will notify suspects and victims of dating or domestic violence of their rights under Massachusetts Law (Ch 209A, Sec 6) and provide them in writing with a “Notice of Rights”. Amherst College Police Officers will also provide written notification of information regarding the College’s policy and procedure on dating or domestic violence.

A stalker may be someone that you know. In dating and acquaintance situations be very clear about limits. NO is NO. If you notice that your date or acquaintance is not respecting those limits, leave and call someone for assistance.

Amherst College Police Officers will notify victims of stalking/harassment of their rights under Massachusetts Law (Ch 258) and provide them in writing with a “Notice of Rights”. Amherst College Police Officers will also provide written notification of information regarding the College’s policy and procedure on dating or domestic violence.
Resources

While we recognize that a report may emerge through many sources, we encourage our students to report all sexual harassment, sexual misconduct, dating or domestic violence and stalking directly to the Amherst College Police, the Sexual Respect Educator, Title IX Coordinator, or the Director of Community Standards. These individuals will support you and provide you with information regarding options, including: grievance procedures, interim remedies, and ongoing emotional support. Campus Authorities will further assist you in reporting to the Amherst College Police, if you chose to do so. These individuals will assist in eliminating the misconduct, preventing its occurrence and addressing the effects. Modifications and protective measures are available if you request them, and if they are reasonably available. These are available regardless of whether or not you choose to report the crime to the Amherst College Police.

Amherst will seek to maintain your privacy at all times during the process consistent with our interest in both individual and community safety and our commitment to providing an environment free from sex and gender discrimination. All college employees who become aware of an incident of sexual misconduct will notify the appropriate college personnel as identified below.

No Contact Restricted Proximity Orders

The Amherst College Office of Student Affairs may be able to establish a “no contact order” for incidents that occur between two students. Human Resources may provide “no contact orders” for faculty and staff members. These orders are not legal orders, and are handled administratively.

Protective Orders and Harassment Prevention Orders may be obtained through the court system, and upon request, Amherst College Police will assist you in this process. These orders are enforceable through the legal system.

Confidentiality will be maintained to the extent that it would not impair the ability of the institution to provide accommodations or protective measures.
Resources continued

Amherst College Police | 413.542.2111
Available 24 hours a day

Student Affairs/Administrator on Call | 413.542.2337
Available during regular office hours and can assist with academic concerns, changes in housing or other accommodations and referrals to other resources.
Members of Student Affairs are also available 24 hours a day by calling Amherst College Police

Dean of Student Conduct | 413.542.2337
The Dean of Student Conduct is available during regular office hours for students interested in receiving information on filing a complaint through the College

Employees: e4health 800-828-6025 or https://www.helloe4.com/ are available 24 hours. E4health is the Amherst College Employee Assistance Program. Employees are provided with a username and password for the website on the human resources site.

Title IX Coordinator | 413.542.5707
Laurie Frankl is available during regular office hours; she coordinates prompt and equitable responses to reports of sexual misconduct by eliminating the misconduct, preventing its occurrence and addressing the effects. See Appendix E: Sexual Harassment and Title IX Compliance

Title IX Deputy Coordinators
Available during regular office hours
Amanda Collings Vann (students) 413.542.5671
Dean Gendron (students and visitors) 412.542.2337
Jen Hughes (Athletics Departments) | 413.542.2362
Catherine Epstein (faculty) | 413.542.2334
Maria-Judith Rodriguez (staff, administration and visitors) | 413.542.2327

Resident Counselors
Students living in the residence halls who are employed by Residential Life and trained to refer students to campus resources

All of the resources listed above are trained to support students and staff, and coordinate with the Title IX Coordinator consistent with the college’s commitment to a safe and healthy educational environment. Amherst values your privacy. Reports of sexual assault will be shared only with individuals with a need-to-know or as required by law.
## Confidential Resources and Support

<table>
<thead>
<tr>
<th>On Campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Health Services</strong></td>
<td>413.542.2266</td>
</tr>
<tr>
<td>Available during regular office hours</td>
<td>Confidential rape crisis counseling accessible to men and women 24 hours a day</td>
</tr>
<tr>
<td><strong>Counseling Center</strong></td>
<td>413.542.2354</td>
</tr>
<tr>
<td>Available during regular office hours and during off hours, you will be connected to a licensed professional counselor by phone.</td>
<td>Open daily 8 a.m. to 8 p.m.</td>
</tr>
<tr>
<td><strong>Religious Life Advisors</strong></td>
<td>413. 542.8149</td>
</tr>
<tr>
<td>Religious Advisors are available 24 hours a day and can be reached through the Administrator on Call or Police Dispatch</td>
<td>Confidential rape crisis hotline accessible to men and women 24 hours a day</td>
</tr>
<tr>
<td><strong>Victim’s Witness Program</strong></td>
<td>413.586.9225</td>
</tr>
<tr>
<td>Accessible through the District Attorney’s Office-Northampton to victims of rape or sexual assault who are going through the court process</td>
<td>Confidential domestic violence and rape crisis counseling accessible 24 hours a day</td>
</tr>
<tr>
<td>are available 24 hours.</td>
<td>E4health is the Amherst College Employee Assistance Program. Employees are provided with a username and password for the website on the human resources site.</td>
</tr>
</tbody>
</table>

The resources listed as confidential may not share your information without your expressed consent unless there is an imminent danger to you or to others or as otherwise required by law. These confidential resources are granted this privilege by Massachusetts law due to the nature of their position.

Whether you were subjected to any sexual misconduct recently or in the past, you are encouraged to use all available support services.
Sexual Respect Education (2017)

January 2017
8 sessions including simulation
R.A.D self-defense program (must attend all dates)
Description:
R.A.D is a self-defense program specifically designed for people 12 years or older who identify as women. This 16-hour program educates students on how to better protect themselves through awareness, risk recognition, risk assessment & reduction strategies. Students also learn and practice numerous physical defense tactics and philosophies providing them a wide range of options in the event they are faced with an aggressive situation. The Basic class is a physically active program, but NO previous self-defense experiences or specific fitness level is required. At the conclusion of the program, students are provided the opportunity to test their skills in a series of controlled attack scenarios known as Simulation.

January 2017
Release of LGBTQ/T sexual violence PSA and posters
Consent the difference between sex and rape campaign
Program of the Northwest District Attorney’s Office in collaboration with the 5-College SAPIC Committee.
Description:
The Northwestern District Attorney's Office and partners developed materials to raise awareness of sexual assault on campuses. Representatives of the Office and area colleges including the University of Massachusetts; Amherst, Hampshire, Mount Holyoke and Smith colleges and Greenfield Community College met at an initial conference in Spring 2013. Posters are displayed on local college buses and in dormitories. This January a follow up PSA and posters were released targeting sexual violence in the LGBQ/T community.
Video Link: https://www.youtube.com/watch?v=Y71hzlUhQds&feature=youtu.be

January 18, 2017
Dialogue with Women’s Track and Field and Cross-Country Team
Description:
The Director of the Women’s and Gender Center Jesse Beal facilitated a dialogue with the women’s team to team build and reflect on moving forward as a team. We discussed the revelations in the Indicator regarding the men’s team, but focused on how the team can support one another and come together. Required for the Women’s Cross-Country and Track & Field Team.

January 19, 2017
Interrupting Bias Training
Description:
Director of the Women’s and Gender Center, Jesse Beal and Multicultural Resource Center Director Bulaong Ramiz-Hall presented a training for all Residential Counselors on interrupting bias. Although this training wasn’t specific to gender-based violence, sexual harassment, or similar, it did touch on those topics and students certainly used those examples.
January 25, 2017 (2 sessions)
January 29, 2017 (4 sessions)
**Tea Time Visits on First Year Quad with the Peer Advocates of Sexual Respect**

**Description:**
Peer Advocates met with students in the first year halls to discuss what they do, how they can help students and to let students know about the Garment Project. Resources were provided to students on helping a friend and what to do if you are sexually assaulted or experience sexual violence.

January 25, 2017 to February 1, 2017
**Clothing Collection for the Garment Project**

**Description:**
Bins were placed in Frost Library, Keefe campus Center, Valentine Hall and the Alumni Gym. When survivors of sexual assault go through a SANE exam (commonly called a rape kit) their clothing often gets collected for evidence, and many survivors are forced to leave the hospital wearing nothing but a hospital gown. Our goal is to ensure that people receiving a SANE exam at our local hospitals will have clothing to leave in. The Peer Advocates collected comfortable clothing of any size and for all genders.

January 25, 2017 (11-2)
January 26, 2017 (11-2)
January 27, 2017 (11-2)
January 30, 2017 (11-2)
January 31, 2017 (12-2)
February 1, 2017 (11-2)

**Tabling for the Garment Project**

**Description:**
The Peer Advocates of Sexual Respect tabled in the Keefe Campus Center to advertise the Garment Project and provide resources to Amherst College faculty, students and staff on how to support survivors.

January 27, 2017
January 30, 2017

**Note Writing: Writing letters of support and encouragement for survivors receiving SANE exams**

**Description:**
Students can come write notes of support to be included with the clothing for the Garment Project. The purpose of the note writing campaign was to show survivors they are not alone and that there are people in the community who support them in their healing. All notes were reviewed to make sure they were appropriate.

February 4, 2017

**Peer Advocate Retreat**

**Description:**
This retreat was mandatory for all Peer Advocates of Sexual Respect (PAs). PAs were trained in the facilitation of two workshops (*Netflix and Consent* and *Bystander 2.0*). The group also set expectations for the year. Finalized working groups for programming and reviewed drafts of educational materials. PAs were also trained on some of the latest research on bystander intervention.
February 6, 2017
Bystander Intervention Training 2.0: Advanced Bystander
Description:
Sexual Respect Educator Amanda Collings Vann and the Peer advocates of Sexual respect co-facilitated an advanced bystander training for the softball team. This interactive workshop includes values clarification activities and analysis of relevant scenarios for places of power, barriers, benefits and strategies for intervention. Self-reflection, small group activities and group and Amherst specific scenarios. This training was mandatory for all team members. Coaches took attendance.

February 7, 2017
Bystander Intervention Training 2.0: Advanced Bystander
Description:
Sexual Respect Educator Amanda Collings Vann and the Peer advocates of Sexual respect co-facilitated an advanced bystander training for the women’s lacrosse team. This interactive workshop includes values clarification activities and analysis of relevant scenarios for places of power, barriers, benefits and strategies for intervention. Self-reflection, small group activities and group and Amherst specific scenarios. This training was mandatory for all team members. Coaches took attendance.

February 8, 2017
Bystander Intervention Training 2.0: Advanced Bystander
Description:
Sexual Respect Educator Amanda Collings Vann and the Peer advocates of Sexual respect co-facilitated an advanced bystander training for the baseball team. This interactive workshop includes values clarification activities and analysis of relevant scenarios for places of power, barriers, benefits and strategies for intervention. Self-reflection, small group activities and group and Amherst specific scenarios. This training was mandatory for all team members. Coaches took attendance.

February 8, 2017
Bystander Intervention Training 2.0: Advanced Bystander
Description:
Sexual Respect Educator Amanda Collings Vann and the Peer advocates of Sexual respect co-facilitated an advanced bystander training for the men’s lacrosse team. This interactive workshop includes values clarification activities and analysis of relevant scenarios for places of power, barriers, benefits and strategies for intervention. Self-reflection, small group activities and group and Amherst specific scenarios. This training was mandatory for all team members. Coaches took attendance.

February 14, 2017
Student Educator Training: How to Program Masculinity
Description:
Duane de Four led a training for student educators including Student Health Educators, Sexual Respect Task Force student members and Peer Advocates of Sexual Respect on masculinity and rape culture. He discussed strategies for reaching all students and for incorporating messages that challenge traditional masculinity into sexual violence programming. All PAs, SHEs, SRTF members and Center staff were invited. This training was not mandatory.
February 14, 2017
Dinner with Duane de Four
Description:
Student educators 9Peer Advocates of Sexual Respect, Student Health Educators) and student activists

February 14, 2017
Keynote: The Price of Manliness: What is the True Cost
Description:
Duane DeFour will be presenting on the true cost of manliness through a neo-liberalism lens. How does being "masculine" contribute to a culture that is supportive of sexual violence and what can we do to challenge that culture? Using an interactive media rich presentation Mr. DeFour facilitated a discussion with students on masculinity and how a traditional type of masculinity reinforces a culture that is permissive of sexual violence.

February 15, 2017
Masculinity Staff and Faculty Training
Description:
Sexual Respect Education invited Duane DeFour to campus to discuss masculinity. This training was offered to all faculty and staff who were interested. Mr. de Four spoke on Masculinity and Rape Culture. The focus of the talk was centered in how staff can challenge traditional masculinity when working with our students (particularly cis men), how masculinity manifests in students with different identities and how masculinity influences a culture that is supportive of rape.

February 15, 2017
Train the trainers for coaches: Relationship Violence Workshop
Description:
Duane De Four and Sexual Respect Educator Amanda Collings Vann led all varsity Head Coaches and Assistant Coaches through a train the trainer program to discuss healthy relationships and relationship violence with their student athletes. Coaches were given an outline and supporting materials to walk their teams through short discussions on relationship violence. Training was mandatory for all coaches and assistant coaches. Athletic Director was present to take attendance.

Feb 15, 2017
Resident Counselor Mandatory Training: Working with Male Students to Challenge Traditional/Toxic Masculinity
Description:
Duane de Four conducted a mandatory program for Resident Counselors on working with male identified students to confront toxic masculinity, how to program effectively on this topic in the residence halls, how to deconstruct toxic masculinity. Area Directors and Director of Residence Life were present to take attendance.

February 21, 2017
BaeWatch: Online Dating
Description:
In the next installment of BaeWatch Series, join the Multicultural Resource Center, Queer Resource Center and Women’s and Gender Center for a panel discussion on the ins and outs of online dating, paying particular attention to the ways we as a culture have come to rely on online dating to build
relationships with others. Two Peer Advocates of Sexual Respect served as part of this panel presentation.

February 21, 2017
February 22, 2017
February 23, 2017
February 24, 2017
Healthy Relationships Tabling with the PAs
Description:
The Peer Advocates of Sexual Respect hosted a healthy relationships table. Students took pictures and shared what they thought healthy love was, and what wasn’t love. Students were encouraged to make their own relationship rights list, so they could think more about what is truly healthy in a relationship. Resources were provided.

February 23, 2017
Sexual Respect / Sexual Harassment at Amherst & You New Employee Welcome Event
Description:
Amherst & You is a new employee welcome event. Sexual Respect Educator Amanda Collings Vann and Human Resources Training Specialist Stephen Butler presented on Sexual Harassment, Sexual Respect and Bystander Intervention. New Employees could voluntarily attend this event. Amherst College policies, definitions of various types of sexual violence, what constitutes sexual harassment and options for bystander intervention were all covered in this session. All new employees were invited, 16 attended. Stephen Butler took attendance.

February 27, 2017
February 28, 2017
March 1, 2017
March 2, 2017
March 3, 2017
Online Dating Safety with the Peer Advocates of Sexual Respect
Description:
As part of Healthy Relationships Month, Peer Advocates of Sexual Respect hosted interactive tables with self-reflective activities and safety tips for online dating. PAs created an interactive quiz, in which participants could answer three or more questions related to Online Dating. The questions spanned categories such as: on-campus resources, history of online dating apps and sites, and tips and tricks (both to stay safe and be respectful online). Students also took photos with our Tinder cut-out, captioning them with what behaviors they would “swipe right/left on” e.g. “Swipe left on racial stereotyping” or “Swipe right on funny and respectful conversation starters.” To incentivize participation, participants could enter a raffle.

Saturday, March 5, 2017
Sexism 101
Description:
Delivered by the Education Coordinators of the Women’s and Gender Center for the WGC staff, this curriculum provides a foundational understanding of sexism and gender-based oppression, including how sexism operates on the interpersonal level through harassment and gender-based violence.
March 7, 2017
March 9, 2017
Stalking Awareness Tabling
Description:
The Peer Advocates of Sexual Respect tabled in the Keefe Campus Center to raise awareness about the dangers of stalking. This interactive table featured trivia questions to test students’ knowledge about stalking and how it is portrayed in the media. Resources were provided.

Monday, March 27, 2017
Wednesday, March 29, 2017
Thursday, April 13, 2017
Navigating and Supporting Transgender Inclusion in the Workplace
Description:
Angie Tissi-Galloway, MPH, M.ED., Assistant Dean for Diversity and Inclusion and Director of the Queer Resource Center. Reviewed trans-inclusive language and practices and resources for supporting trans communities on our campus.

March 31, 2017
Kick Off Event: Sexual Assault Awareness Month
April is Sexual Assault Awareness Month. Peer Advocates of Sexual Respect hosted an event designed to provide resources, and advertise events for the month. Peer Advocates hosted resource tables and giveaways in the McCaffrey room to talk about upcoming events related to ending sexual violence.

April 2017
Sexual Assault Awareness Month Banners on campus
Description:
During the month of April banners recognizing Sexual Assault awareness month were placed on campus. Banners Read April is Sexual Assault Awareness month. Support Survivors Change the Culture. The hashtag #EndSexualViolence was displayed on the banner. Sponsored by Sexual Respect Education.

April 2017
Action Steps for Faculty and Staff postcards distributed to all Faculty, Staff and Casual Employees
Description:
Postcards were distributed to all faculty and staff on campus with information about action steps that they could take to help change the culture of Amherst. Definition of sexual violence was provided, as well as a statement on community. Tips provided to change the culture were based on information provided by NSVRC for sexual assault awareness month.

April 5, 2017
AmHERst Alumnae Screening: The Invisible War
Description:
Note that the talk was cancelled, but we hope to reschedule for the 2017-18 year.
Screening of Invisible War
Produced by Amherst alumna Amy Ziering, The Invisible War is a groundbreaking investigative documentary about one of America’s most shameful and best kept secrets: the epidemic of rape within the U.S. military. The film, a nominee for the 2013 Academy Awards, paints a startling picture of the extent of the problem: Today, a female soldier in combat zones is more likely to be raped by a fellow soldier than killed by enemy fire. Presented by the Women’s and Gender Center, Sexual Respect Education, and the Peer Advocates for Sexual Respect. Cosponsored by American Studies, the English
April 7, 2017
April 10, 2017
April 12, 2017
April 14, 2017
April 17, 2017
April 24 2017
April 26, 2017
April 28, 2017 (simulation)

R.A.D self-defense program (must attend all dates)
Description:
R.A.D is a self-defense program specifically designed for people 12 years or older who identify as women. This 16-hour program educates students on how to better protect themselves through awareness, risk recognition, risk assessment & reduction strategies. Students also learn and practice numerous physical defense tactics and philosophies providing them a wide range of options in the event they are faced with an aggressive situation. The Basic class is a physically active program, but NO previous self-defense experiences or specific fitness level is required. At the conclusion of the program, students are provided the opportunity to test their skills in a series of controlled attack scenarios known as Simulation.

April 10, 2017 – Distribution Date
Women and Gender Resources for Students Studying Abroad
Description:
Created by Assistant Dean and Director of Education Abroad, Janna Behrens and Director of the Women’s and Gender Center, Jesse Beal, the Women’s and Gender Resources for Students Studying Abroad. This resource was co-created with women students who had studied abroad.

April 13, 2017
Opening Ceremony: The Healing Fire Initiative for Survivors of Sexual Violence, their friends, families and allies.
Description:
Educators from Gedakina, Faculty, Staff and Students welcomed people to the fire. The Confidentiality of the space was discussed, resources were identified and a welcoming ceremony was performed.

April 13, 2017 at 1:00 pm until
April 14, 2017 at 1:00pm
The Healing Fire Initiative for Survivors of Sexual Violence, their friends, families and allies.
Description:
People who came to the healing fire were welcome to make offerings to the fire. Wooden shims and sharpies were provided and people were welcome to bring letters and pictures. Amherst College partnered with Gedakina Inc. in an effort to provide a space for healing with our campus community. In 2002 Gedakina cofounded the Healing Fire Initiative for Survivors of Sexual Violence. The purpose of the Healing Fire Initiative is to offer survivors of sexual violence a welcoming and comforting place to break the isolation they may feel, build community with other survivors, advocates, and supporters, and begin
or continue their healing process. This program is now a regional initiative with organizations and colleges/universities across the United States adopting this award-winning program. The fire burned until 1:00pm on April 14th and will staffed by faculty, staff and the Peer Advocates of Sexual Respect throughout the 24-hour period. This was dedicated as a confidential space, which was indicated on signs at the event and a resource table was provided.

April 18, 2017
One Love Foundation Escalation Workshop Training
Description:
One Love Foundation, formed to honor Yeardley Love, ran a pilot workshop for student-athletes on the warning signs of relationship violence. 45-minute film followed by a discussion. One Love works with young people across the country to raise awareness and the warning signs of abuse. Student-athletes and Peer Advocates of Sexual Respect will have the opportunity to be fully trained in Fall 2017. 35 male and female student-athletes attended along with peer advocates of sexual respect and student health educators. One Love was brought in by LEADS and athletics department in collaboration with Sexual Respect Education.

April 21, 2017
Saturday, April 22, 2017
Women of Amherst Show
Description:
A show written and performed by Amherst College women on the experience of being a woman at Amherst College. Themes include: race, gender, abortion and sexual health, body image, sexual violence, street harassment, dating, the patriarchy, and sisterhood. Peer Advocates of Sexual Respect attended both shows to provide support if students were triggered.

Saturday, April 22, 2017
Stand Up, Fight Back: Self Defense Training with Impact Boston
Description:
The MRC, QRC and WGC hosted a Self-Defense Workshop led by IMPACT Boston. This program was designed to be inclusive of all bodies, especially those who have been increasingly threatened due to the political climate, so that we may foster a sense of agency, safety and confidence. In a supportive environment, students learn verbal and physical self-defense skills that are useful in scenarios including verbal harassment, physical assaults, and attempted sexual assaults. Skills taught are relevant to situations involving both strangers and familiar people. IMPACT courses emphasize awareness and de-escalation skills to avert situations that require physical defense. Physical and verbal skills taught are relevant to situations involving strangers and familiar people. Taught by instructors who are part of or familiar with LGBTQ communities, this also includes strategies to address bias-related violence. Jesse Beal, the Director of the WGC was present at the program.

April 26, 2017
Mermaids and Massages: Self Care for Survivors and Activists
Description:
The WGC and Sexual Respect Education offered a self-care event centering survivors and students working to create change. Students could sign up for a 10-minute consensual chair massage, make stress-relieving mermaid goo or sugar scrub for your hands. Resources on Self Care for Activists, grounding techniques for survivors and sexual violence related resource were distributed. Massage
Therapists were from the Healing Zone in Amherst, who have history and skill working with survivor communities.

May 4, 2017
May 5, 2017
May 8, 2017
May 9, 2017

Internship Onboarding for Amherst Students- Sexual harassment

Description:
In partnership with the Loeb Career Center, the peer advocates presented an interactive section of the on-boarding program for students who have Loeb Center funded internships this summer. Utilizing scenarios to discuss what to do if they experience sexual harassment at their internship, PAs provided information on on-campus resources, as well as resources they could utilize at their places of employment. Resources were provided.

May 5, 2017 (2 sessions)
May 8, 2017
May 9, 2017

Jenkins Redress Meetings (make-Up Opportunities for students who missed the original meetings)

Description:
To address multiple issues related to the events/culture of Jenkins Sexual Respect Educator Amanda Collings Vann and Assistant Director Montez Paschall led a discussion/dialogue with residents of Jenkins of rape culture and ways to create a safer more respectful culture/party at Jenkins. Attendance was mandatory and attendance was taken (make-up sessions were held)

August 23, 2017

Sexual Respect Education and Bystander Intervention with Resident Counselors
Paino Hall, Beneski

Description:
Sexual Respect Educator Amanda Collings Vann facilitated a 90-minute session for Resident Counselors (RCs) on Sexual Respect and bystander intervention. RCs explored rape culture, consent and what it meant to have sexually respectful communities and how to create those communities using the social change framework. RCs were asked to think about what conditions in a community condone or promotes sexual violence? What strategies might change those conditions and what decreases a person’s risk of perpetration. RCs were asked to generate ideas for concrete steps they could take to create a community that was based in respect. Resources were provided.

August 24, 2017

Train the Trainers (Orientation Leaders) for Bystander Intervention Discussions
Greenway Event Space A

Description:
This train the trainers workshop facilitated by Sexual Respect Educator Amanda Collings Vann was a skills-based training focused on preparing facilitators to conduct the Bystander Intervention Workshops for first year students. Student facilitators both participated in and practiced facilitating workshop components. Difficult situation and responses were discussed. Facilitation tips and techniques were taught to student facilitators. Mandatory for all Orientation Leaders. Orientation Coordinator took attendance.
August 24, 2017
Train the Trainers
Facilitating Difficult Conversations with Title IX and Bystander Intervention
Description:
Discuss with students how to lead a conversation on difficult topics. Student Orientation Leaders will lead conversations with squads on bystander intervention and Title IX after the talks that are conducted by Amanda Vanna Laurie Frankl at Orientation.

August 25, 2017
Introduction to Conversations about Sexual Respect and Title IX with International Students
Friedman Room
Description:
Conversation with International Students to prepare them for the presentations at Orientation on Sexual Respect, Bystander intervention and Title IX.

August 28, 2017
PA Orientation Train the Trainer for Orientation
Health Education Conference Room
Description:
Train the Peer Advocates of Sexual Respect on their presentation for Orientation. Peer Advocates present information on Bystander Intervention and their role at Amherst during the Sexual Respect Session that is mandatory for all new students.

August 29, 2017
Presidential Reception and Resource Fair
Alumni Gym
Description:
Sexual Respect Education hosted a table at the resource fair to provide parents and families of incoming students with information about the works of the Department of Sexual Respect Education, Resources to access further information and upcoming programs and events to support students. Table was staffed by Sexual Respect Educator Amanda Collings Vann and the Peer Advocates of Sexual Respect.

August 30, 2017
Sexual Respect at Amherst for New Students
2 Sessions
Description:
Sexual Respect Educator Amanda Collings Vann facilitated a session exploring what it means to help create a campus culture that reflects sexual respect and nonviolence. Students were shown video clips, led through interactive activities and walked through definitions of various types of sexual violence, explored the concept of bystander intervention and given information on what affirmative, enthusiastic consent looks like and how to ask for it. Included in this information was how to recognize predatory behavior, warning signs of dating violence and stalking behavior. Students were provided with private and confidential resources. Mandatory for all incoming students.

August 30, 2017
Bystander Intervention Trainings for First Year Students
34 Sessions in Squads
Description:
Bystander Intervention workshops were conducted by pairs of Peer Advocates and Orientation Leaders. Students were shown a short movie depicting the ways that they could be active bystanders in situations relating to seven distinct situations including mental health, racism, sexual violence, dating violence and sexual harassment. Students were then led through a dialogue to explore barriers to intervening, strategies for intervention and ways to support students struggling with particular issues. Discussions explored what it means to be an active, empowered bystander. This interactive workshop allowed students to explore realistic situations they might encounter at Amherst College on a range of issues. Students were asked to think about why people choose or choose not to intervene explored a full range of options to create a respectful, caring culture at Amherst College. These 60-minute workshops were mandatory for all incoming Students.

August 29, 2017 to September 15, 2017
Week of Orientation and first week of classes
Bystander banners in all first-year halls
Description: Stand-Up banners were placed in each first-year residence hall and outside the Student Affairs Office in Converse Hall with information about our Bystander Intervention program, steps students could take to intervene and reminders for how to stay safe. Resource Information was also printed on banners.

September 23, 2016
Health and Wellness Fair- sponsored by Mental Health Education
Sexual Respect table and activity
Description: The Wellness Fair provided an opportunity for students to participate in stress-relief activities, enjoy yummy snacks and get to know Amherst’s wellness resources and student groups. The Peer Advocates of Sexual Respect, Sexual Respect Education and the Women’s and Gender Center hosted a table with information about self-care for survivors/activists and how to support a friend who is/has been experiencing sexual violence. Students were encouraged to plant a succulent to take home with them.

September 28, 2017
Sexual Respect / Sexual Harassment at Amherst & You New Employee Welcome Event
Alumni House
Description: Amherst & You is a new employee welcome event. Sexual Respect Educator Amanda Collings Vann and Human Resources Training Specialist Stephen Butler presented on Sexual Harassment, Sexual Respect and Bystander Intervention. New Employees could voluntarily attend this event. Amherst College policies, definitions of various types of sexual violence, what constitutes sexual harassment and options for bystander intervention were all covered in this session. All new employees were invited, 16 attended. Stephen Butler took attendance.

October 2, 2017
Traveling Postcards- Healing Workshops
2 sessions
Women’s and Gender Center
Description: Sexual Respect Educators and the Women’s and Gender Center welcomed the Women’s Wisdom Initiative to campus to lead Amherst students in two creative healing workshops. Students created cards that convey wisdom and resiliency. No artistic experience or talent was required. Our postcards were then
shared with another college or university. Amherst received cards from another campus, to create a web of healing across the country.

October 3, 2017
Traveling Postcards Facilitator Training Session
Health Education Conference Room
Description:
Staff of the Women’s Wisdom Initiative led a training the trainers workshop for staff who were interested in becoming certified to teach the traveling postcard workshops on campus. This session went through the curricula of the program and went over how to handle difficult situation and hold space in the workshop.

October 4, 2017
Meet, Greet, Drink and Eat with Title IX Coordinators
First Year Experience Program
Description:
First Year experience and the Office of Title IX held a meet and greet for first year students. The program invited students who had a curiosity, interest, or questions about Amherst’s work preventing and responding to issues related to sexual respect to come and ask questions and meet the Title IX Coordinators. Title IX Coordinator Laurie Frankl and Deputy Title IX Coordinator Amanda Vann held a casual gathering and informal conversation.

October 6-14, 2017
October Tabling for PA recruitment
Valentine Dining Commons and Keefe Campus Center
Description:
Peer Advocates of Sexual Respect tabled to hand out resources on sexual violence and supporting survivors and recruiting for the Peer Advocates position openings.

October 12, 2017
Meet the PAs
O’Connor Commons
Description:
Do you fondue? We do! The Peer Advocates held a chocolate fondue event to share information with interested students on how to become a peer advocate of sexual respect. Applications were available at the event. The PAs talked about the hiring process, timeline for decisions and opportunities for involvement in the fight against sexual violence.

October 17, 2017
Freedom Dreams and Wound Healing: Survivors of color at the frontlines
The Powerhouse
Description:
Survivor movements on campus are at a crossroads in 2017. Title 9 mandated reporting helps some survivors of sexual assault on campus feel safe and feels like being forced to talk to the police and courts to others, while the Trump administration and white supremacists attack Title 9 and all our rights. Thankfully queer/feminist/disabled/of color survivor activists have been organizing for years to heal our wounds and work towards transforming the conditions that allow abuse to occur. As survivors, we are mostly seen as
victims and rarely asked what our visions of justice and healing look like - yet we are the ones whose wisdom holds the key to transforming abuse culture. In this interactive keynote and performance, writer, performance artist and transformative justice organizer Leah Piepzna-Samarasinha will talk about queer survivor of color models for healing and ending abuse.

October 18, 2017
Proactive Sexual Respect/Safer Party talk with residents of Jenkins and Taplin
Description:
To address concerns related to the events/culture of Jenkins and Taplin in the past and proactively address concerns prior to a large weekend, Sexual Respect Educator Amanda Collings Vann and Assistant Director Montez Paschall led a discussion/dialogue with residents of Jenkins and Taplin on rape culture and ways to create a safer more respectful culture/party. Attendance was mandatory.

October 18, 2017
Dialogue on inclusive programming with writer, performance artist and transformative justice organizer Leah Piepzna-Samarasinha
Keefe Health Center
Description:
Leah Piepzna-Samarasinha engaged in conversation with staff about the need for inclusive programming, resources available for information and programming ideas and ways to support students using a lens of healing and transformation.

October 18, 2017
Dinner with Leah Piepzna-Samarasinha
Description:
Dinner with staff to discuss issues that presented during the keynote presentation (queerness, sexual violence in the queer community, disability and sexual violence in the disabled community, healing and transformative justice) and other issues of interest and relevant for staff.

October 18, 2017
Men's Cross Country
Next Steps, Sexual Respect
Alumni Gym
Description:
Amanda Collings Vann, Sexual Respect Educator and Duane DeFour, presented an interactive workshop for the Men's Cross-Country team that was a follow up to the three sessions done the previous semester. The workshop provided skills and direction on how to create a more respectful community and hold each other accountable.

October 30, 2017
#MeToo Talk Back
Women's and Gender Center
Description:
The WGC Talk-Backs are dialogue-based programs that support critical community conversations. These conversations are based on trending topics to meet the needs of the WGC community. On Monday, October 30th the WGC, in collaboration with the MRC, will be hosting a talkback to reflect on the recent #MeToo campaign. Please join us at 6PM for dinner and conversation.
November 6, 2017
Traveling Postcards
Women's and Gender Center
Description:
Join us in community to create cards that will travel to another campus to give messages of hope and healing to survivors. Amherst will receive cards from another campus to be shared here. No artistic experience needed.

November 9, 2017
Decolonize Your Thirst: Identity, Socialization and Desire
Women's and Gender Center
Description:
Is there a line between fetichization and racial/sexual romantic preference? In this workshops students will be asked to interrogate romantic and sexual preferences to see if they are rooted in white supremacy, white beauty standards or homophobia. This program had a goal of decolonize thirst through self-reflection and radical love.

#StopItNow Anti-Groping Campaign

November 3, 2017
Campaign Launch
Poster Series is put up in all residence halls and campus bulletin boards
Description:
A series of posters which included messages including Groping is not a greeting, Leering is not a compliment, don’t assume, know for sure. Posters contained a list of action steps students could take to combat a culture which is permission of sexual harassment and violence.

November 6, 2017
Banner and Street Sign Launched
Series of 12 yard signs distributed to five areas of campus
Description:
As part of the #StopItNow Event the Peer Advocates of Sexual respect placed yard signs at 5 distinct areas of campus. These areas were high traffic areas that had significant student travel or where areas of concern. These signs included messages such as Enough with the toxic masculinity, Groping is not a greeting, I am not a spectacle, drinking is not an excuse, and my outfit is not an invitation. The posters were designed to spark conversation and raise awareness to problems in our community. A large banner advertising the Friday event was hung over Valentine Dining Commons.

November 10, 2017
Stop It Now: A Community Event
Keefe Campus Center Atrium
Description:
What can we do to create a community where unwanted touching is challenged and prevented? How can we make parties and events safe for all of our students? Join us on Friday from 12-2 at the Keefe Fire Pit to learn some new skills or brush up on some old ones, learn about resources in our community, help us brainstorm solutions to make parties fun and safe for everyone and enter to win some cool prizes. Sexual
Respect Education, Peer Advocates of Sexual Respect, Student Health Educators, The Office of Diversity and Inclusion, The Office of Title IX and ACPD will have resources and information for Amherst students.

**November 16, 2017**
Dialogue about the #StopItNow campaign and signs
See the Signs? Want to talk about it?
Keefe Campus Center: McCaffrey Room
Description:
Sexual Respect Educator Amanda Collings Vann held sessions for students who wanted space to discuss the next steps in the #StopItNow campaign, the impact of behaviors in spaces on their emotional or physical well-being and discuss ways students can change the culture of Amherst College.

**November 29, 2017**
Dialogue about the #StopItNow campaign and signs
See the Signs? Want to talk about it?
Keefe Campus Center: McCaffrey Room
Description:
Sexual Respect Educator Amanda Collings Vann held sessions for students who wanted space to discuss the next steps in the #StopItNow campaign, the impact of behaviors in spaces on their emotional or physical well-being and discuss ways students can change the culture of Amherst College.

**November 6-30, 2017**
Bystander Intervention: Script Writing Contest
Description:
The Peer Advocates of Sexual Respect held a script writing contest to develop scripts for Bystander Intervention. Students were asked to generate scripts that depicted a 2-3 minute scene of one of the following scenarios at Amherst College in which an active bystander(s) intervenes: Potential sexual assault/rape, Racially charged abuse/racism, Hazing, Student(s) struggling with Anxiety/Depression, Gender discrimination (gender non-conforming, gender queer, transgender), Relationship abuse/Unhealthy relationship, Substance abuse, Cat calling, Unwanted groping/touching.

**November 13-30**
7 sessions of tabling
Imagine a World Tabling: Creating a vision wall
Description:
The Peer Advocates of Sexual Respect held tabling sessions on 6 separate days to create a vision wall by answering the question, “what a world without sexual violence would look like?”. This collection of student answers will be displayed on campus and used to create a community poem that will encourage students to think about the world we are working toward.

**December 3, 2017**
One Love Foundation Escalation Workshop Training
The Powerhouse
Description:
One Love Foundation, formed to honor Yeardley Love, ran a train the trainer workshop for student-athletes on the warning signs of relationship violence. 45-minute film followed by a discussion and training on how to lead a conversation about the film with peers. One Love works with young people across the country to raise awareness and the warning signs of abuse.
December 4, 2017
Bystander Intervention Training 2.0: Advanced Bystander
North 1 and 2
Description:
The Peer advocates of Sexual respect co-facilitated an advanced bystander training for the residents of North 1 and 2. This interactive workshop includes values clarification activities and analysis of relevant scenarios for places of power, barriers, benefits and strategies for intervention. Self-reflection, small group activities and group and Amherst specific scenarios. This training was mandatory.

December 13, 2107
Meet the new PAs
Keefe Health Center
Description:
Newly hired PAs and returning PAs meet to discuss their hopes and fears in the position and ideas for moving the group forward.

Ongoing:
Sundays while school is in session
Survivors Support Group (Breaking the Silence)
Description:
Peer led survivors support group facilitated by the peer advocates of sexual respect. Group members who express interest meet weekly to discuss self-care strategies, focusing on healing. This group meets weekly and does hands on activities while supporting each other.

Periodically throughout the school semesters
Poster Distribution
Description:
Posters with messages relating to sexual respect were distributed throughout the campus for posting in residence halls tor hung by PAs around campus. Posters distributed included:
Sexual Respect Is...We asked and Amherst Answered
What Consent Is
In My Relationships I Have the Right and Responsibility To
Breaking Up is Hard to Do
How to Support a Survivor
Self-Care Strategies
92 Ways to Love
Campus Sex Crimes Prevention Act

The Federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offender may be obtained. The act also requires registered sex offenders to provide to appropriate state officials notice of each institution of higher education in that state at which the offender is employed, carries on a vocation, or is a student.

How to Inquire
Members of the Amherst College community may request information about sex offenders in Massachusetts at the Massachusetts Sex Offender Registry Board, telephone (978) 740-6400 or http://www.state.ma.us/sorb or the Amherst Police Department 413-259-3000.

Penalties For Improper Use Of Sex Offender Registry Information
Information contained in the Sex Offender Registry shall not be used to commit a crime against an offender or to engage in illegal discrimination or harassment of an offender. Any person who improperly uses Sex Offender Registry information shall be punished by not more than two and one-half years in the house of correction or by a fine of not more than $1,000 or by both such fine and imprisonment.

Missing Persons

The following policies regarding Missing Persons are being provided according to requirements of the 2008 Amendments to the Higher Education Act.

Any person (student, staff or faculty) believed to be missing from the campus unexpectedly shall be immediately reported to the Amherst College Police Department.

It is the policy that the Amherst College Police will investigate any report of a missing person that is filed by someone with knowledge of that person being missing or otherwise not where s/he is expected to be. This report may be filed by a parent/guardian or other family member of the person, by a roommate, Student Affairs, or Residential Life staff member (including student staff), Health Services staff member, faculty member, employment supervisor, or anyone else with information that indicates the person is missing. The police will conduct an initial investigation to determine if the person appears to be missing, or has simply changed their routine unexpectedly, and whether or not there is reason to believe the person is endangered.

Police officers will check person’s access records, class schedules, interview fellow students and faculty, and use other methods to determine the status of a missing person. From this initial investigation, the scope will continue to expand to make attempts to determine the location of the person reported missing to assure s/he is safe.
Each student living in on campus housing at Amherst College can identify a confidential contact person that the College shall contact, within 24 hours, in the event that the student is determined to be missing by Amherst College PD or Amherst PD, by providing that contact data in advance to the College. Students may enter information about a confidential contact person via their AC DATA account.

Note that this contact information is confidential and is accessible only to authorized College administrators and law enforcement who would have responsibility for making connections with emergency contacts in the event of a determined emergency (such as Student Affairs, police staff, etc.) This information may not be disclosed outside of a missing person investigation.

Should the police not be able to locate a person reported missing in a reasonable time period of the report, they would then notify your designated ‘missing person’ confidential contact. If the student has a designated contact person, Amherst College will notify that contact person within 24 hours.

- In the event that no separate emergency contact is identified, a parent or guardian as listed in college records will be contacted.
- Students should be sure that this contact knows how to reach the student in the case of an emergency, and have a general idea of the student’s general daily routine and any travel plans.
- This person should be someone you trust to aid officers in determining your whereabouts, or verifying that further investigation and/or entry into national missing person databases is warranted.

The police will also notify local law enforcement agencies within a 24 hour window, starting with the Amherst Police, as well as any other agencies where the missing student may be, regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor.

**NOTE FOR STUDENTS UNDER AGE OF 18 AND NOT EMANCIPATED:** For any student under the age of 18 who is not emancipated, the College must notify a custodial parent or guardian no later than 24 hours after the time the student is determined to be missing. For any situation in which a missing person is believed to be endangered, this notification will be made as early as possible while officers are continuing to investigate.

**NOTE FOR STUDENTS UNDER AGE OF 21:** For students under 21, Suzanne’s Law requires that student to be entered into the national missing person database as soon as it is determined that student is missing. Should a student be determined to be missing for more than 24 hours, the following will occur:

- Police will notify Student Affairs
- Police will again contact the student’s confidential contact and/or parent or guardian to update them on information known at that time, efforts made to locate the person, and to get further information that may lead to the location of the missing person. (In the case of a student under 18, the parent or guardian must be contacted regardless of who is listed as the student’s emergency contact.)
All crimes should be reported to Amherst College Police.

Collection of Annual Crime Statistics

The Amherst College Police Department is the centralized reporting authority for Amherst College. The Police Department collects statistics from Student Affairs, Health Services, and the Counseling Center for the annual report. Statistical information for alcohol, drug, and weapons referrals is compiled through the Director of Community Standards and Amherst College Police records.

The Amherst College Police also collect statistical information from the Town of Amherst Police and the Massachusetts State Police for all publicly held properties adjacent or contiguous to the campus as defined by federal law.

Amherst College does not recognize any off campus student organizations and does not collect statistical data for private off campus student activities.

The Title IX Coordinator collects data from confidential reports of sexual assault and rape and forwards those statistics to the police. Amherst College Police report statistical information to the Title IX Coordinator to prevent counting incidents more than once.

Amherst College reports crimes using the definitions as described in the Federal Bureau of Investigation's Uniform Crime Reporting program. Amherst College also reviews all crimes for manifest evidence that the victim was intentionally selected because of the victim’s actual or perceived race, religion, sexual orientation, gender, gender identity, national origin, ethnicity, or disability. Statistics are reported for those reportable crimes that are also Hate Crimes.

Crime Statistics

Statistical Categories:
On Campus
Residence Halls
Non-Campus Buildings and Property
Public Property On and Immediately Adjacent to Campus
Hate Crimes
Clery Definitions
The Clery Act is provided to assist in the classification of crimes. Clery definitions are taken from the Federal Bureau of Investigation’s (FBI’s) Uniform Crime Reporting Handbook (UCR) as required by the Clery Act regulations.

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another. This includes death or injuries received in a fight, argument, quarrel, assault or commission of a crime.

Manslaughter by Negligence: The killing of another person through gross negligence.

Sexual Assault/Sex Offenses: Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. This includes attempted sexual assaults, and does not include offenses outside the four types chosen by the Department of Education.

Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Consent: In Massachusetts, it is illegal to have sex with someone who is incapable of giving consent because they are intoxicated, unconscious, mentally incompetent, or underage. The consent must also be without coercion, threat, or force.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or a theft. This includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; and safecracking.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Arson: Any willful or malicious burnings or attempts to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Larceny-theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate relationship with the victim. Note that this may be counted as Domestic Violence in Massachusetts.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, or with whom a child is shared, or with whom they cohabit, or by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction. Massachusetts General Laws Chapter 209A Section 1 defines Domestic Violence as the occurrence of one or more of the following acts between family or household members:
(a) attempting to cause or causing physical harm;
(b) placing another in fear of imminent serious physical harm;
(c) causing another to engage involuntarily in sexual relations by force, threat or duress.
“Family or household members”, persons who:

(a) are or were married to one another;
(b) are or were residing together in the same household;
(c) are or were related by blood or marriage;
(d) having a child in common regardless of whether they have ever married or lived together; or
(e) are or have been in a substantive dating or engagement relationship.

**Stalking:** engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety, or suffer substantial emotional distress.

**Hate Crimes:** Offenses and crimes due to prejudice of race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and/or disability.

**Arrest:** Persons processed by arrest, citation or summons. An arrest has occurred when a law enforcement officer detains an adult with the intention of seeking charges against the individual for the specific offense(s) and a record is made of the detention. A juvenile should be counted as “arrested” when the circumstances are such that if the individual were an adult, an arrest would have been counted.

**Referred for Disciplinary Action:** The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

**Illegal Weapons Possession:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. This also includes the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; illegal aliens possessing deadly weapons; and attempts to commit any of the above.

**Drug Law Violation:** The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation or any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium, or cocaine, and the derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics – manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violation:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. This includes: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.
## Clery Reportable Crimes

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Caveat for Liquor Law Arrests and Drug Law Arrests: The Amherst Police Department engaged in a new approach to underage drinking and marijuana usage. This resulted in a significant decrease in the number of arrests for both the alcohol and drug arrest categories.

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<thead>
<tr>
<th>Offenses</th>
<th>Year</th>
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<th>Non-Campus</th>
<th>Public Property</th>
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Caveat for Liquor Law Arrests and Drug Law Arrests: The Amherst Police Department engaged in a new approach to underage drinking and marijuana usage. This resulted in a significant decrease in the number of arrests for both the alcohol and drug arrest categories.
Caveat for Drug Violations: The Commonwealth of Massachusetts changed the laws regarding possession of marijuana. Possession of marijuana under 1 ounce is now a civil infraction, and referrals reflect that change in law.

Hate Crimes

The following statistics are reported for crimes that have manifest evidence that the victim was intentionally selected because of the victims actual or perceived race, religion, sexual orientation, gender, gender identification, national origin, ethnicity, or disability.

Hate Crimes:

2015: No Hate Crimes were reported during this year.

2016: No Hate Crimes were reported during this year.

2017: 1 Hate Crime occurred in Frost library. There was vandalism targeting sexual orientation.

Unfounded Crimes

In accordance with the Clery Act, the Amherst College Clery Report reflects any “unfounded” reports, beginning with reports in 2015. Crimes can only be determined as unfounded by sworn or commissioned law enforcement personnel, and only when the totality of available information specifically indicated that the report is found to be false or baseless.

Unfounded Crimes:

2015: One Burglary was unfounded in 2015, when it was discovered the item was only lost.

2016: One Domestic Violence was unfounded in 2016, when it was discovered no misdemeanor or felony crime was committed against the either party involved in the incident.

2017: One Sexual Assault was unfounded in 2017, when it was discovered the interaction was consensual.
Fire Safety Guidelines

- Important Phone Numbers
- General Fire Safety Guidelines
- Emergency Procedures
  - Fire Alarm Procedures
  - Fire Reporting Procedures
  - Fire Evacuation Procedures
  - Emergency Evacuation Procedures for Persons with Disabilities
- **Infractions**
  - Failure to Evacuate
  - Fire Department Access
  - Fire Detection and Suppression Equipment Tampering
  - False Fire Alarms
  - Malicious Burning of Building Component(s) or a Building
  - Smoke Bombs and Bomb Threats
  - Fire Hydrants and Fire Lanes
  - Fire Hazards
  - Fireworks
  - Fire Drills
  - Inspections
  - Bunk Beds and Lofts
  - Other Construction
  - Fireplaces
  - Candles, Open Flame Devices, and Smoking
  - Holiday Decorations
  - Electrical and Extension Cords
  - Fire Doors, Escapes, and Exits
  - Bonfires

### IMPORTANT PHONE NUMBERS

<table>
<thead>
<tr>
<th>a. Amherst College Police</th>
<th>413-542-2111 (EMERGENCY)</th>
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<tr>
<td>Services Building</td>
<td>413-542-2291 (non-emergency)</td>
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<td>b. Environmental Health and Safety</td>
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<td>c. Facilities Service Desk</td>
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<td>Services Building</td>
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### GENERAL FIRE SAFETY INFORMATION

Amherst College is committed to providing a healthy and safe educational and working environment for our students, faculty, and staff. In order to meet this goal the College has developed a number of policies and procedures to protect the campus community. The success of the program depends on each one of us.
The following are the Fire Safety Policies and Standard Operating Guidelines for Amherst College. These rules and regulations comply with those of local, state, and federal regulatory agencies, including the State Building Code, the Massachusetts Fire Prevention Regulations, and the recognized fire safety standards such as the National Fire Protection Agency (NFPA).

**Fire Reporting Procedures**

The following procedures should be followed if you discover a FIRE:

1. Close the door to the room involved. This will contain the fire and make it easier to extinguish.

2. Activate the closest fire alarm. Pull stations are normally located next to the exit or stairwell door.

3. Report the fire to the Amherst College Police (413-542-2111). Call from a safe location, away from the fire. Never assume that someone else has called. Extinguish the fire using the appropriate fire extinguisher, if possible. Do not place yourself at risk. Use the fire extinguisher only if you have been properly trained and the fire is small.

   - Awaken any sleeping roommate or suitemates. Prepare to evacuate by putting on shoes and coat if necessary. Feel the doorknob and the door. If they are hot, do not open the door. If they are cool, open slowly, if heat or heavy smoke rushes in, close the door immediately and remain inside.

   - When leaving your room, be sure to take your key in case it is necessary to return to the room should conditions in the corridor deteriorate. Make sure to close the door tightly when evacuating.

   - Resident life staff members who are present on their floors should facilitate the evacuation of their floor/section if possible. When the alarm sounds shout (Example: there is an emergency in the building leave by the nearest exit) and knock on doors as they make their way to the nearest exit and out the building.

   - When exiting in smoky conditions keep your hand on the wall and crawl to the nearest exit. Always know more than one path out of your location and the number of doors between your room and the exit.

   - **DO NOT USE ELEVATORS.** Elevator shafts may fill with smoke or the power may fail, leaving you trapped. Elevators have features that recall and deactivate the elevator during an alarm. Standing and waiting for an elevator wastes valuable time.

   - Each resident should report to their assigned assembly area. Resident life staff should report to their assigned assembly area and make sure that students have cleared the building. Conduct a head count and do not allow re-entry into the building until directed to do so by emergency personnel.

**EMERGENCY PROCEDURES**

**General Procedures for Students and Employees in Case of a Fire**

1. All faculty, staff, and students are required to evacuate the building during a fire alarm.
2. If a fire alarm sounds, close the door to your room. Proceed to the closest exit. If smoke hampers your means of egress, find an alternative route.

3. Do not use the elevator to evacuate the building, as smoke will rise into the elevator shaft, placing everyone inside at serious risk. Use the stairs in order to evacuate safely.

4. If you observe other people in the building who may be unfamiliar with the alarm, advise them of the fire alarm and suggest that they evacuate. **DO NOT** force them to leave or become confrontational.

5. Proceed to a pre-designated assembly area, away from the building. Do not stand in front of or near the entrances to the building since fire department access to the building should not be obstructed.

6. Do not re-enter the building until the fire alarm has been silenced and the Amherst College Police or the Amherst Fire Department has indicated that it is safe to re-occupy.

In the event of an active fire, call 413-542-2111. If a member of the Amherst College community finds evidence of a fire that has been extinguished, and the person is not sure whether Amherst College Police has already responded, the community member should immediately notify Amherst College Police to investigate and document the incident in the annual fire safety report.

**Fire Evacuation Procedures**

1. When evacuating the building, use the most direct means of egress possible.

2. Before you open a door, feel the door with the back of your hand. If the door is hot, or you can see fire or smoke in the corridor, do not pass through. Stay in the room. Pack towels (preferably wet) under the door to prevent smoke entry. Telephone the police (413-542-2111) and report your location. If a telephone is not available, go to the window and wave a brightly colored cloth to draw attention to you. Open the window; do not break the window. If you break the window, smoke may enter from the floor below.

3. If the door is cool, open it slowly. If there is no smoke, proceed to the nearest exit. If the smoke is light, crawl low to the closest exit. If you encounter smoke along the way, choose an alternative escape route. Make sure the doors close behind you to prevent the spread of smoke.

4. Once outside, proceed to the designated area, away from the building and doors. Make sure that everyone is accounted for. If occupants were unable to get out of the building, or if they cannot be found, report this to the Amherst College Police Officer, who will arrive on the scene as soon as possible.
Emergency Evacuation Procedures for Persons with Disabilities

1. If the occupant, resident, or visitor is located on the ground floor of the building, exit through the closest appropriate means of egress.

2. If the occupant, resident, or visitor is located above or below the ground floor, do not use the elevator. Stay in your office or room, or see specific examples below.

3. Call the Amherst College Police (413-542 2111) and give the dispatcher your name, exact location, room number, and telephone number. Remain by the phone until contacted by the Amherst College Police. Firefighters will assist persons who are unable to evacuate.

4. Persons with hearing impairments can be assisted out of the building, provided that they are made aware of the activation of the fire alarm.

5. Persons with visual impairments can be safely helped out of the building, provided that a person is there to assist them, and that most of the other building occupants have already left the building. The evacuation of persons with disabilities at the same time as everyone else might increase the risk of accident or otherwise endanger all persons trying to vacate the building.

6. Persons with mobility impairments should most often remain in their rooms until assisted by the Fire Department. Untrained occupants should not attempt to carry people from the building. This could cause stairway restriction for other evacuees and may also result in serious injury.

INFRACTIONS

Failure to Evacuate

Except for emergency response agencies (i.e. Amherst Fire Department and the Amherst College Police), all occupants in the building will evacuate when a fire alarm has been activated. Individuals or groups failing to evacuate will be subject to judicial action, expulsion from college housing and / or criminal prosecution.

The Amherst College Police will perform floor and building sweeps for the health and safety of residents. Residents found in their rooms during a fire or fire alarm will be reported to the Office of Student Affairs for disciplinary action. Amherst College has adopted this approach to help prevent "false alarm" apathy.

Fire Department Access

Persons who intentionally block or otherwise hamper the duties of the Amherst Fire Department or the Amherst College Police during a fire or medical emergency will be subject to judicial action, expulsion from college housing and / or criminal prosecution.
Fire Detection and Suppression Equipment Tampering

Unauthorized modifications of or tampering with the fire detection and/or suppression system (including fire extinguishers) in any building or room will result in judicial action, expulsion from college housing and/or criminal prosecution.

False Fire Alarms

Any person who, without proper justification, turns in a false fire alarm by activating a fire alarm pull station or calling in a report of fire may be punished with judicial action, expulsion for college housing, and/or criminal prosecution.

Malicious Burning of Building Component(s) or a Building

Any person who knowingly sets fire to components of a building (i.e. doors, bulletin boards, and furniture) and/or the building itself will face judicial action, expulsion for college housing, and/or criminal prosecution.

Smoke Bombs and Bomb Threats

Any person who possesses and/or activates a smoke bomb in a building without the permission of Amherst College Police, or any person who initiates a bomb threat, will be subject to judicial action, expulsion from college housing and/or criminal prosecution.

- Calling in a bomb threat or planting a bomb or other incendiary device will result in criminal prosecution.

Fire Hydrants and Fire Lanes

No vehicle except for emergency response apparatus or cars shall park in designated fire lanes or in front of a fire hydrant. Amherst College shall not be responsible for any damage to a motor vehicle that obstructs the response of the Amherst Fire Department or other emergency response agency.

Fire Hazards

Motorcycles, automobiles, mopeds, gasoline, propane, flammable liquids and other similar items are not allowed in buildings other than those facilities specifically designed for that intended purpose and shall be removed at the owner’s expense.

Fire Hazards such as those associated with poor housekeeping, electrical hazards, and improper use of cooking equipment are addressed in a later section.
Fireworks

Any person possessing and/or discharging fireworks on campus will face judicial action, expulsion for college housing, and/or criminal prosecution.

Fire Drills

Residence Hall Fire Drills at Amherst College will be conducted twice during the academic year. Fire Drills are performed to familiarize occupants in the building with the sound of the fire alarm, to verify that the system is working as required, and to test the evacuation systems for faculty, staff, and students.

Fire Alarm and Suppression Systems

All Residence Halls are equipped with smoke detectors, alarms, and sprinkler systems. The alarms are both audio and visual alarms.

Fire Safety Education and Training Programs

All Residential Life staff members are trained according to the emergency management plans established by the College. Residential Life staff are trained in the proper use of fire extinguishers, proper procedures during fire alarms, assembly sites/accountability areas, and proper emergency reporting procedures. Residential Life staff assist the police and Environmental Health and Safety in the residential hall fire drills.

Inspections

Most residence hall fires start in a student room. The cause of the fire could be careless disposal of smoking material, cooking equipment, candles, or improper lights and wiring. Residents often believe that a fire will not take place in their building because the dormitory is constructed of brick and/or concrete. While it is true that the exterior is fire resistant, the contents inside are not. Wastepaper baskets, sheets, futons, wall hangings, and furniture are fuel sources for a potential fire; if ignited, each will allow smoke and flame to spread throughout the room, floor, or building. Ignition sources include but are not limited to: candles, extension cords, halogen lamps, hotplates, incense, space heaters and smoke material.

For health and safety reasons Amherst College inspects all areas of the building, including individuals rooms at least twice annually, and individual room at least twice annually to maintain a healthy and safe living environment for all residents. In addition, if the College receives a complaint about an area or room within a residence hall relative to health and safety, the College can and will inspect and rectify the hazardous condition at the resident’s expense. The Amherst College Police, Environmental Health and Safety, and/or the Office of Student Affairs can inspect, correct, and if necessary, confiscate any item found within an area or room that poses a risk to the occupants of the area, room, or building.
Amherst College will inspect the following:

§ Improper Appliances

- Air Conditioners
- Coffee makers and pots without automatic shutoff
- Crock Pots
- Electric frying pans
- Gas appliances
- Grills
- Halogen lamps
- Hotplates
- Immersion heaters
- Microwave ovens
- Popcorn poppers with oil
- Power strips without built-in breakers or fuses
- Refrigerators larger than 4.5 cubic feet
- Space heaters
- Sun lamps
- Toaster ovens
- Waffle irons
- Woks

§ Improper Wiring

- Overloaded extension cords
- Overloaded electrical outlets
- Outdoor lights
- Decorative lights improperly installed

Appliances found in violation of these regulations will be confiscated and returned only at the end of the academic year. A $25 fee for handling and storage will be charged when the device is returned. The College will dispose of all unclaimed articles after a one-year holding period.

Bunk Beds and Lofts

Before constructing a bunk bed or loft, students must submit a hard copy of the plan to the Amherst College Police Chief (College Fire Marshal) for approval. Construction shall not take place until the plans have been approved and returned to the requester by the Fire Marshal.

After the bunk bed or loft has been completed, the Fire Marshall must be notified for the purpose of inspection. Provided the bunk or loft has been constructed according to plan, the Fire Marshal will grant the approval.
The occupant or Facilities personnel (at the owner's expense) will disassemble all bunks and lofts that were not approved by the Fire Marshal. If an unapproved, constructed loft is found during an inspection or complaint, the Fire Marshal can order removal of the furniture and prohibit the resident from being able to construct it in the future.

**Bunks and lofts must:**

- be in compliance with all state building and fire prevention regulations
- be free standing and not attached to the floor, wall, or ceiling
- have a sleeping surface at least 4 feet beneath the ceiling
- not have more than two sides enclosed by wall or partition
- be built using construction grade lumber
- not exceed 30% of floor square footage
- not block or obstruct windows, doors, smoke detectors, network outlets, or emergency exits
- not cause damage to the room or its contents (the owner will be financially responsible for any damage to College property)
- be removed by the last day of spring-semester classes. If not removed, the College will disassemble and remove the loft at the owner's expense; minimum charge for removal by Facilities is $50.

**Other Construction**

Students may not construct partitions, subdivide their rooms, construct additions that increase fire load, install or modify electrical wiring or plumbing, or alter "means of egress" (i.e. emergency exits). Each of these modifications increases the risk of fire or personal injury accidents.

**Fireplaces**

Amherst College Facilities inspects fireplaces in common areas. Only those fireplaces found to be in proper working order can be used. Fireplaces located within individual student rooms shall not be used. Fireplaces must have screens in place when they are being used. Affixed to the mantle or wall by each operational fireplace is a sign that indicates how the fireplace is to be used, the type and age of the firewood, the proper equipment to be kept on hand, and how the fire is to be extinguished. Fireplace usage training is MANDATORY before it may be used.

**Candles, Open Flame Devices, and Smoking**

Open flame devices (except for cigarette lighters and matches) are prohibited in residence halls. Candles for religious services and birthday parties must be approved in advance by the Amherst College Fire Marshal. Candles, incense, and similar items may not be burned or lit in any residence hall. If lit or previously burned candles or incense are found or reported they will be confiscated.

Smoking is prohibited in all academic buildings and residence halls. Smoking is not permitted in buildings or within 25 feet of a building entrance or air intake.
Do not dump smoking materials into plastic waste containers or dumpsters without properly extinguishing them with water.

**Holiday Decorations**

In accordance with the Massachusetts Fire Prevention Regulations, the following decorative items shall not be permitted in Amherst College buildings and residence halls:

- Candles (except those approved in advance by the Amherst College Fire Marshal)
- Christmas or other sawn trees (except UL or FM-approved artificial Christmas or decorative trees)
- Christmas or other decorative wreaths (except UL or FM-approved artificial Christmas or decorative wreath)
- Corn stalks or shucks
- Cotton or confetti
- Dry moss or leaves
- Hay or straw
- Paper streamers
- Sawdust or wood shavings
- Tree branches and leaves

Only UL or FM-approved lighting for indoor use can be used in academic and residential buildings. If used, the lights cannot be run over ceiling tiles or grids, or through walls or doorways. The lights must be hung below the ceiling using non-conductive material (i.e. string or tape). The lights cannot restrict means of egress and can be removed by the College Fire Marshal or Environmental Health and Safety Director if a hazardous condition exits. Not more than three sets of lights can be attached to a single extension cord. Lights must be turned off when the area is unattended.

**Electrical and Extension Cords**

Electrical Cords (primary and extension) must not pass through walls, floors, or above suspended ceilings.

Electrical Cords (primary and extension) cannot be beneath carpets or across corridors or fire escapes. This type of placement could cause a fire or be responsible for a personal injury accident. If temporary wiring is required, the cord must be run along the wall, not across an aisle or overhead. It must be held up with a non-conductive material such as string or tape, and may not run above a concealed space such as a drop ceiling.

Electrical and mechanical closets and rooms are hazardous locations. They are not to be used for general storage and they must be kept clean at all times to reduce the risk of fire.

Electrical panels shall be properly maintained. In accordance with the Massachusetts Electrical Code, there must be at least three square feet of space around any and all electrical panels, boxes, disconnects, fuses, and other associated equipment.
Students having questions about electrical closets, disconnects, panels, rooms, or service should contact the Amherst College Facilities Service Desk (ext. 2254). For health and safety reasons, the Facilities Electric Shop shall have full and final control over their respective spaces.

**Fire Doors, Escapes, and Exits**

For health and safety reasons, all means of egress and their components must be properly maintained at all times in accordance with the requirements of the State Building and Fire Prevention Regulations. A means of egress shall include but is not limited to corridors, doorways, fire escapes, and stairwells. They incorporate an "exit access" (corridors and stairs that lead to an exit), an "exit" (the door itself), and the "exit discharge" (the exterior side of the door, which could include a fire escape, another building, or sidewalk).

Each corridor and stairwell in our residence halls have the following equipment: emergency lighting, exit signs, fire extinguishers, fire alarms, and smoke detectors.

The corridors in the residence halls are required to be free of hazard and obstructions. Corridors, fire escapes, hallways, and stairwells cannot be used for the placement or storage of combustible material (i.e. boxes, cardboard and/or paper), bicycles or furniture, waste receptacles, or any other item or equipment that would hinder a safe means of egress or firefighting operations.

Corridors, fire escapes, hallways, and stairwells cannot be used as runways for extension cords, telephone wires, or television cables that could create a personal injury hazard.

- Fire escapes cannot be used for storage of grills, regardless of size or fuel.

Fire doors in corridors and stairwells cannot be chocked open (except smoke-activated fire doors that close when the fire alarm is activated).

**Bonfires**

The Amherst Fire Department can only issue one permit in any year for a ceremonial bonfire. Bonfires shall mark the observance of a significant municipal, state, or national event and such ceremonial bonfire shall be under the continuous supervision of the fire department. A permit for such ceremonial bonfires shall be issued only to a municipal department or a civic, fraternal, or veterans organization within the town of Amherst.
**Fire Safety Training**

The Department of Environmental Health and Safety (EHS) provides numerous trainings throughout the year. Any student or employee may request one of these trainings through EHS.

EHS members will teach individuals interested in using a fireplace on campus how to safely and properly use the fireplace, start a fire in the fireplace, and what to do in case of emergency.

**Fire Extinguisher Training**

Fireplace usage

EHS members provide training to all Residential Life Staff members on proper usage of fire extinguishers. All new members of Student Security are provided with a training of proper fire extinguisher use. This training includes actual hands-on usage of a fire extinguisher on a controlled fire.

**Employee Training**

EHS members provide training to employees regarding fire safety and additional emergency preparedness for other hazards specific to their department.
## Fire Statistics in On Campus Student Residential Facilities

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Residential Facility Fire Caveats

1 Coolidge, Crossett, Pond, and Stone were demolished the summer of 2016 to make way for new construction.

2 Greenway A, B, C, and D were newly constructed, and were first used in the Fall of 2016.

3 Lincoln and Rice House were used August 2016 through January 2017 as student residential facilities.

2015 Fires – None  2016 Fires – 3  2017 Fires – 4

There were no deaths from fires during the reportable time period.

2016 Charles Pratt fire: A fire ignited some papers after a candle was left burning after the individual fell asleep. The individual received a minor burn to a finger after trying to extinguish the fire.

2016 Morris Pratt fire: A fire was set to a t-shirt by an unknown individual and it was located in the toilet of a bathroom. No known injuries or damage to property occurred during this fire.

2016 Plimpton fire: An individual’s phone began smoking and melting on its own. No injuries occurred as a result of the fire. Less than $100 worth of damage occurred during the incident.

2017 Cohan fire: An individual burned a letter in their room and extinguished it with water. No known injuries or damage to property occurred during this fire.

2017 Greenway B fire: An individual was burning the ends of strings on a shirt to prevent fraying. No known injuries or damage to property occurred during this fire.

2017 James fire: A lamp fell onto a bed and caused burning through the sheet, mattress pillow top, and some to the mattress itself without any flames. No known injuries occurred during this fire.

2017 Marsh fire: An individual used a plastic electric pot on a kitchen stove coil in an attempt to cook. The stove and pot were charred and plastic melted from the pot onto the stove. No known injuries occurred during this fire.

Daily Fire Log

The Fire Log is available 24 hours a day at the Amherst College Police station located at 6 East Drive. The Fire Log is combined with the Daily Crime Log.
# Fire Safety Systems in On Campus Student Residential Facilities

<table>
<thead>
<tr>
<th>Building</th>
<th>Sprinklers</th>
<th>Smoke Detectors</th>
<th>Monitored by ACPD</th>
<th>Evacuation Plans Posted</th>
<th>Fire Extinguishers</th>
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*Sprinklers installed summer of 2012

**Plans for Future Improvements to Fire Safety**

Amherst College and the Director of Environmental Health and Safety are continually looking for opportunities to improve fire safety on campus as well as to upgrade fire systems on campus.
The fire systems on campus are evaluated and upgraded as needed and/or required. Currently, the College has no plans identified for future improvements to fire safety.