



## Health Insurance Tax Form Frequently Asked Questions Amherst College

### **Who is responsible for sending out tax forms?**

The claims administrator is responsible for mailing out the tax form(s). The form(s) will be mailed to the address they have on file.

### **How many forms will students receive?**

Depending on when they were enrolled in the Student Health Insurance Plan (SHIP), students will receive two or four forms, the federal form 1095B and the state form 1099-HC.

### **Who should students contact if they did not receive a form?**

Students should contact the claims company to request a new form be sent to them. The claims company is BlueCross BlueShield of Massachusetts and their number is 1-888-753-6615.

### **What if a student asks what to do with the form?**

Students should be advised that the form is needed when they file their taxes. It is recommended they file the form somewhere safe if they do not plan to file taxes.

### **Why is the Social Security Number field blank?**

Over the past year, insurance carriers have been reaching out to students in an effort to obtain their Social Security Number. If a student did not respond to the requests, the field is left blank.

### **Why did a former student receive a form?**

The forms are for the calendar year. Students who were enrolled in the plan for any part of the previous calendar year will receive a form, even if they are no longer a student at the school.

### **Who do students contact if the information on the form is incorrect?**

Students should contact the claims company that provided the form to correct or discuss any errors on the form.