Please Read The Instructions Before Filling Out This Form.

Please PRINT CLEARLY using blue or black ink to avoid coverage delay or type in information.

MASSACHUSETTS

Blue Cross Blue Shield of Massachusetts is an Independent Licencee of the Blue Cross and Blue Shield Association

Enrollment and Change Form

Please mail to: Amherst College, Office of Human Resources, PO Box 5000, Amherst, MA 01002 or fax to (413)-542-2687

1. To Be Filled Out by Your Employer

Company Name	Current Medical Group #:	Medical Group #, Transferring To
Amherst College		

Current BCBS ID #, If any	Requested Effective Date	Date of Hire	Current Dental Group #:	Dental Group #, Transferring To
	MM DD YYYY	MM DD YYYY		

Type of Transaction
- ☐ ADD
- ☐ CHANGE
- ☐ TRANSFER
- ☐ CANCEL

☐ ☐ ☐

Remarks: (i.e., qualifying event for a new add, change to family or other instruction)

- ☐ Open Enrollment
- ☐ New Hire
- ☐ COBRA

Change to Family
- ☐ Add Spouse
- ☐ Add Dependent

- ☐ Loss of Coverage (HIPAA Continuation of Coverage Letter Required)
- ☐ Other _____

2. Tell Us About Yourself (Member 1)

What Products are you selecting?
- ☐ HMO Blue
- ☐ Blue Choice
- ☐ HMO Blue Deductible Plan
- ☐ Blue Care Elect Saver with Coinsurance (high deductible plan)
- ☐ Blue Care PPO (out-of-state residents only)
- ☐ Dental Blue
- ☐ Dental Blue (with Ortho)

Kind of Membership (Medical)
- ☐ Individual
- ☐ Family

Kind of Membership (Dental)
- ☐ Individual
- ☐ Family

Your First Name	M.I.	Last Name	Sex	Date of Birth

Street Address / P.O. Box #:	Apt. #:	City / Town	State	Zip Code

Social Security #:	Telephone #: (area code) ( )	Other Insurance? * Y ☐ / N ☐	Other Insurance Company Name	City / State

PCP ID #:	Name of PCP	City/State	Is this your current PCP? Mark X, if yes. ☐

Are you Covered by Medicare? * Y ☐ / N ☐	Part A Effective Date MM DD YYYY	Part B Effective Date MM DD YYYY	Part D Effective Date MM DD YYYY	Medicare #:	Actively Working Y ☐ / N ☐
				☐ 65+ ☐ Disabled ☐ ESRD	If Retired, Date:

3. Tell Us About (Member 2)

Please check one: ☐ Spouse ☐ Domestic Partner ☐ Divorced Spouse (court ordered)

Member 2's First Name	M.I.	Last Name	Sex	Date of Birth

Street Address / P.O. Box #:	Apt. #:	City / Town	State	Zip Code

Social Security #:	Telephone #: (area code) ( )	Other Insurance? * Y ☐ / N ☐	Other Insurance Company Name	City / State

PCP ID #:	Name of PCP	City/State	Is this your current PCP? Mark X, if yes. ☐

Is Member 2 Covered by Medicare? * Y ☐ / N ☐	Part A Effective Date MM DD YYYY	Part B Effective Date MM DD YYYY	Part D Effective Date MM DD YYYY	Medicare #:	Actively Working Y ☐ / N ☐
				☐ 65+ ☐ Disabled ☐ ESRD	If Retired, Date:

* If you have not indicated Yes or No regarding your Medicare or other insurance status, you may receive a follow-up questionnaire.

4. Tell Us About Your Dependents (Member 3, 4, and 5)

Dependent's First Name 3.)	M.I.	Last Name	Sex	Full-time student? Age 19 or Over Y ☐ / N ☐

Social Security #:	Date of Birth	PCP ID #:	Name of PCP	Is this your current PCP? Mark X, if yes. ☐

Dependent's First Name 4.)	M.I.	Last Name	Sex	Full-time student? Age 19 or Over Y ☐ / N ☐

Social Security #:	Date of Birth	PCP ID #:	Name of PCP	Is this your current PCP? Mark X, if yes. ☐

Dependent's First Name 5.)	M.I.	Last Name	Sex	Full-time student? Age 19 or Over Y ☐ / N ☐

Social Security #:	Date of Birth	PCP ID #:	Name of PCP	Is this your current PCP? Mark X, if yes. ☐

Please check if you are using separate forms for additional dependent children. ☐ Total # of Dependents : _____

6. Signature (Employer & Employee)

The information here is complete and true. I understand that Blue Cross and Blue Shield will rely on this information to enroll me and my dependents or to make changes to my membership. I understand that I should read the subscriber certificate or benefit booklet provided by my employer to understand my benefits and any restrictions that apply to my health care plan. I understand that Blue Cross and Blue Shield may obtain personal and medical information about me to carry out its business, and that it may use and disclose that information in accordance with law. I acknowledge that I may obtain further information about the collection, use and disclosure of my information in "Our Commitment to Confidentiality," Blue Cross and Blue Shield's notice of privacy practices.

_____ Employee's Signature Date

_____ Employer's Signature Date