On Campus Resources – Employee Benefits and Services

◆ **Admission** (Wilson Admission Center)
  › Campus tours (https://www.amherst.edu/admission/visit/tours_infosessions)

◆ **Amherst College Police** (Service Buildings)
  › For an Emergency, call extension 2111 for Police, Fire, or Ambulance
  › For routine business, call extension 2291
  › Parking sticker, parking passes for visitors and guests, parking tickets (542-2291)

◆ **Athletics** (Alumni Gym)
  › Specialized classes, fitness center, pool, wellness classes and more
  › access to college sporting events
  › https://www.amherst.edu/athletics/department/physed

◆ **Center for Community Engagement** (Keefe Campus Center)
  › Main Office Number (542-5140)
  › Contact: Karen Lee Miller, Assistant Dean of Students & Director of Student Leadership  (542-2931)
  › Website: https://www.amherst.edu/academiclife/cce

◆ **Dining Services** (Valentine Hall)
  › Main Office Number (542-2221)
  › College ID Cards
  › Reduced prices for meals (breakfast = $2, lunch = $3, dinner = $4; family members are included, children 12 and under = half-price)
  › online menu - https://www3.amherst.edu/intranet/valentine/week_menu.php
  › hours of operation - https://www.amherst.edu/campuslife/dining
  › traffic report for meals in Valentine - https://www.amherst.edu/mm/54596
  › nutritional and allergen information - https://cbord-fms-web.amherst.edu/NetNutrition/Home.aspx
  › Lewis/Sebring Commons - https://www.amherst.edu/campuslife/dining/lewis_sebring_commons
  › Grab’n’Go (Keefe Campus Center) - https://www.amherst.edu/campuslife/dining/Grabngo/Menus
  › Frost Café (Frost Library) Hours of operation - https://www.amherst.edu/campuslife/dining
  › Catering Services: Danielle Laferriere (542-2842)

◆ **Employee Council**
  › https://www.amherst.edu/offices/committees/employee_council

◆ **Facilities Department** (Service Buildings)
  › Service Desk (542-2254/ https://www.amherst.edu/mm/42845 - problems with heat, cooling, etc.)
  › Room Set Up for campus events: Cathy Imelio (542-2367)
  › Office and Building Keys: Doug Fuller (542-2254)
  › Workplace Safety Issues: Rick Mears (542-8189)  https://www.amherst.edu/mm/46953
  › Faculty Rental Housing (https://www.amherst.edu/offices/facilities/faculty_housing) (542-8506)

◆ **Frost Library**
  › access to books, videos and more from the Five College library system
  › staff and faculty may request items to be added to the collection or ask for them to be borrowed
  › HR Café Collection – educational / professional development book and video collection
  › https://www.amherst.edu/library
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◆ Information Technology (Seelye Mudd Building)
  › IT Computer Help Desk (542-2526)
  › Reduced prices on software for home and office computers
  › Phone Service: Steve Judycki (542-5823) or Ryan Willey (542-8185)
  › AV equipment needs: John Kunhardt (542-2149)
  › https://www.amherst.edu/offices/it/help/newfacstaff

◆ Human Resources (79 South Pleasant Street, 2nd floor)
  › https://www.amherst.edu/offices/human_resources
  › Director – Maria-Judith Rodriguez (542-2372)
  › Benefits – Philip Chapman Bell (542-5403)
  › Employee Relations & Compensation (542-2372)
  › Ergonomics, Worker's Comp and Immigration: Mica Eberbach (542-5402)
  › Human Resources Information Systems – Heap Sin (542-2668)
  › Training & Organizational Development – Stephen Butler (542-2521)
  › LifeScope (EAP) – (1-800-828-6025 / www.LifeScopeEAP.com)
  › Training and education reimbursement – Ernie LeBlanc (542-2372)
  › Computer purchase loan program  https://www.amherst.edu/mm/343050
  › Benefits: https://www.amherst.edu/offices/human_resources/benefits
  › Employee Handbooks: https://www.amherst.edu/mm/42310

◆ Museums
  › information about museums and special collections on our campus: https://www.amherst.edu/museums/

◆ Music Department
  › practice rooms available upon request

◆ Office of Administrative Services (OAS – College Hall)
  › copying and printing
  › on campus mailings
  › Main number (542-2528)

◆ Ombudsperson (Valentine Hall)
  › Ombudsperson’s Office – Cate Woolner (542-5156)

◆ Public Affairs (79 South Pleasant Street, 3rd floor)
  › listings of campus events
  › notifying the campus of events your department is organizing and hosting
  › Room Reservations (non-academic): Paula Mieczkowski (542-8269)
  › Events Coordinator: Pat Allen (542-8094)

◆ Religious Life (Cadigan Center)
  › Director – Paul Sorrentino (542-8149)
  › https://www.amherst.edu/campuslife/religiouslife

◆ Faculty Rental Housing
  › Rental Housing Office (542-8506)
  › https://www.amherst.edu/offices/facilities/faculty_housing
On Campus Resources – Employee Benefits and Services

- **Weather Information**
  - Snow Line - closings and cancellations – 542-SNOW (7669) or 1-888-289-1049
  - [https://www.amherst.edu/offices/human_resources/weatheremergency/ewoc](https://www.amherst.edu/offices/human_resources/weatheremergency/ewoc)

- **Woodside Children’s Center**
  - on campus child care (413-253-2604)
  - [https://www.amherst.edu/mm/79938](https://www.amherst.edu/mm/79938)

- **Zip Cars**