

**Information for German Studies Students
in Göttingen**



**Amherst College Department of German
2018-19**



I. INFORMATION FOR GERMAN STUDIES STUDENTS

October 2018

Dear German Studies Student:

This booklet is designed to help you understand the particular departmental offerings and requirements for students who have declared a major in German or want to go to Goettingen.

Please feel free to discuss details of this book with your academic advisor or the Chair of the Department of German. We also suggest that you consult the Amherst College German Department Catalog, <https://www.amherst.edu/mm/20317>, for departmental descriptions, course offerings, honors work, study abroad, and post-graduate opportunities for fellowships in the United States and German speaking countries.

We hope you will make use of the many opportunities to practice your German in Porter House, in the Department, at our *Kaffeeklatsch* get-together, and at the weekly German Table. Check out <https://www.amherst.edu/academiclife/departments/german> for useful information about our Department and links to interesting German Studies resources both here and abroad, as well as our departmental [Facebook](#) page. And don't forget to attend our departmental film series – you'll be surprised by the variety and scope of German feature films, many of recent vintage.

We look forward to working with you.

The Department of German Faculty

Christian Rogowski, Chair
Ute Brandes
Heidi Gilpin
Anna Schrade

German Studies Major

Majoring in German can lead to a variety of careers in education, government, business, international affairs, and the arts. The German Studies Major is broadly humanistic and cross-cultural. It develops language and cultural literacy skills and provides a critical understanding of the cultural and literary traditions of the German-speaking countries: The Federal Republic of Germany, Austria, and Switzerland. The Department offers effective preparation for graduate study in German literature and language while also opening up a broad range of interdisciplinary perspectives.

Requirements

The major requires German 210 (or its equivalent), German 315 and 316 (German Cultural History), and a minimum of five further German courses. Three of these must be courses in German culture and literature, conducted in German. Majors are advised to broaden their knowledge of other European languages and cultures and to supplement their German program with courses in European history, politics, economics, and the arts.

Students who major in German Studies are expected to enroll in at least one German course per semester. The Department faculty will help majors develop individual reading lists as they prepare for a Comprehensive Examination administered during each student's final semester.

Study Abroad

German majors are strongly encouraged to spend a summer, semester, or year of study abroad as a vital part of their undergraduate experience. The Department maintains a regular student exchange program with Göttingen University in Germany. Each year we send students to that university in exchange for two German students who serve as Language Assistants at Amherst College. Faculty can also advise you on a variety of other options for study in a German-speaking country. Please also check out the 'Study & Work Abroad' links on the German Department website for further program information.

Departmental Honors Program

In addition to the courses required for a *rite* degree in the major, candidates for Honors must complete German 498/499 and present a thesis on a topic chosen in consultation with an advisor in the Department. The aim of Honors work in German is (1) to consolidate general knowledge of the history and development of German language, culture, and history; (2) to explore a chosen subject through a more intensive program of readings and research than is possible in course work; and (3) to present material along historical or analytical lines, in the form of a scholarly thesis.

Honors students who major with a concentration in German Studies are encouraged to consult early with their faculty advisor about a possible thesis topic. Depending on the topic chosen, their thesis committee will be comprised of Amherst College German Studies faculty who may or may not invite faculty from other departments, or from the Five Colleges to participate as readers. The thesis committee will be chaired by the student's Department of German thesis advisor.

The quality of the Honors thesis, the result of the Comprehensive Examination, together with the overall college grade average, will determine the level of Honors recommended by the Department.

Activities

The Department of German supports a variety of activities that help to increase familiarity with German culture, such as the film series, guest speakers and concerts, the German residential section in Porter House, *Kaffeeklatsch*, and a weekly German-language lunch table. Please check out our departmental website for current events.

Awards

The Department awards two prizes annually. The Consulate General Prize for Academic Achievement is given for the best paper written as part of the work in any German Department course that year (German 315 and above). The Consulate General Prize in German Studies is awarded to a junior or senior for superior contributions to any aspect of German Studies that year.

II. STUDY ABROAD: COURSE SELECTION AND COURSELOAD

1. General Information on Non-Amherst Study Abroad Programs

Students returning from abroad programs with other American universities will receive transfer credit directly from that institution. It is of utmost importance that students adhere to all requirements of that particular institution. Costs and conditions for other Study Abroad programs vary. We recommend consulting informational material available from the Director of Global Education <https://www.amherst.edu/mm/67034> and/or the other programs' respective web sites.

2. Amherst College Student Exchange Program in Göttingen

Our Amherst-Göttingen exchange program offers direct immersion into Göttingen University courses, with local academic, administrative and social advisors ready to introduce and help students at every juncture.

The courses you consider taking at Göttingen must be selected **in consultation with your German Department advisor** at Amherst. Courses you consider taking for any other major credit at Amherst must be discussed in advance with your other major advisor at Amherst. You should stay in regular email contact with your major advisors. All courses will have to be documented **either** by an official ECTS [European Credit Transfer and Accumulation System] transcript from Göttingen or by a signed and stamped document (“*Schein*”) issued by the respective instructor and/or department at Göttingen.

You must **register officially** for all courses through the University of Göttingen in order to receive the official ECTS Göttingen transcript or *Schein* – in a manner analogous to that used for European students who enroll at Göttingen under the “**Erasmus**” exchange program. Registration for courses is done via a subsection of Göttingen’s website called Stud.IP, which can be found at <https://studip.uni-goettingen.de/>. Stud.IP has information about course credits and meeting times. FlexNow is the service that Göttingen uses to register for exams and generate semester transcripts. <https://flexnow2.uni-goettingen.de/FN2AUTH/login.jsp> is the address for this service.

Be sure to attend the **mandatory “Introduction Day”** (see below, under “THINGS TO DO UPON YOUR ARRIVAL IN GÖTTINGEN”) for further information.

Each semester, you must take a minimum total of 30 ECTS credits in order to receive the equivalent of regular Amherst College credits for the semester. **At least two** courses per semester must receive 6 ECTS credits each. The rest can be made up of other courses, but we urge you to aim for more than 30 ECTS credits, to be on the safe side: if a course does not provide as many credits as you need, you can try contacting the professor to see if you can do some extra work to earn more credits. If you are working for extra credits, you will be issued a physical *Schein* at the end of the semester, and your grade for this course will not appear on the FlexNow transcript. Professors in Germany may bedifficult

to track down after the semester ends, and it is the student's responsibility to collect the proper documentation concerning the credit points.

As classes begin at Göttingen, in each semester, you should sample a variety of possible options. You can mix and match different categories of courses, such as *Vorlesung*, *Übung* or *Proseminar*, as well as *Seminar* or *Hauptseminar*.

Graded work is acceptable for Amherst College credit transfer only if it has earned a grade of at least C (a grade of C- will not suffice and will result in a deficiency). "Scheine" are issued on the basis of in-class tests ("Klausuren"), oral exams ("mündliche Prüfungen"), presentations ("Referate") or independent research papers ("Hausarbeiten").

Departmental Major Credit: To fulfill part of the major requirements for the Amherst College Department of German, courses taken in Göttingen must be related to the field of German Studies (i.e. German major credit may be awarded for a broad range of topics taught in German, including German literature, politics, history, film studies, or the arts.)

Up to two courses of 6 ECTS credits per semester, or three courses of 6 ECTS credits per year, may be approved for German major credit. Students must stay in touch while abroad and consult with their Amherst College advisor via email about the course selection for German credit.

Students with double majors should check with their second major department about course selection and possible major credit.

College Credit: Even if not related to the German major, any successfully completed academic course in the liberal arts (grade of C or above) will be recommended to the Registrar by the Department of German for Amherst College credit.

Upon their return from Göttingen, all students, regardless of major, must submit their official ECTS Göttingen transcript, along with their original "Scheine," if applicable, to the Chair of the Amherst College Department of German. The Department of German faculty will then recommend to the Registrar the number of credits to be granted, normally the equivalent of eight full courses for an academic year, four per semester.

All courses taken in Göttingen will be granted "block credit" without grades attached, i.e. they will not figure into a student's grade point average listed on the Amherst College transcript.

While it is not possible to "mix and match" half-credits taken here and abroad (half courses need to be from Amherst and they need to complement one another), it is possible to petition to receive five credits for work done during a semester abroad. This requires the approval of your advisor and your class dean.

When you return from Göttingen, you'll need to remind the Chair of the Department of German of the request to apply for five semester credits when you submit documentation about the courses taken at Göttingen. This would ensure that we request 5 instead of 4 semester credits in the departmental recommendation we send to the Registrar when we forward your documents for granting Amherst College credit.

Costs: Our arrangement with Göttingen University is generous: for the duration of their stay at that university, students are charged only **half of the tuition rate** for Amherst College. For 2018-19 this comes to **\$27,760.00** for two semesters. Students pay for their own transportation to and from Göttingen, but they **receive a modest monthly living allowance** in Göttingen which covers part of their living expenses (such as fees, health insurance costs, accommodation, and food). In 2017-18 the stipend came to € 400.- a month, of which approximately € 231.- is charged for room rent. In addition, there is a security deposit of about € 200.-, which is returned after your departure and inspection is done by the *Studentenwerk*. We recommend, when figuring their expenses, students should add to their budget about \$2100.- per semester. Normally, Amherst students on financial aid are eligible to have their financial aid package applied toward the Göttingen program. **Financial aid does not cover the cost of the optional intensive German language course offered at the University.** Please consult the Dean of Financial Aid and the Student Affairs offices for details. Non-Amherst students must check with their home institution's financial aid office.

III. THE AMHERST COLLEGE STUDENT EXCHANGE PROGRAM: *GEORG-AUGUST-UNIVERSITÄT IN GÖTTINGEN*

Amherst's administrative advisor in Göttingen is Ms. Christiane Seack at the *Foyer International*. You should contact her as soon as you arrive in Göttingen. Former Amherst College TAs are available to help you get settled in. Addresses and phone numbers are listed at the end of this document.

After the Amherst College Department of German has accepted you as a participant of the program, you are assured acceptance at Göttingen University, provided you submit all the required paperwork on time.

THINGS TO DO PRIOR TO DEPARTURE

1) *Schedule a consultation*

All Amherst and non-Amherst students **must schedule** a consultation with the Chair of the Amherst College Department of German to talk about administrative details. They will be assigned an Amherst College academic advisor for their time at the University of Göttingen. While away, they are urged to stay in close email contact with their Amherst advisor, consulting about the choice of courses and any other academic matters. In addition, non-Amherst students need to consult their home institution's study abroad office for procedures and deadlines for study abroad.

2) *Submit Intent to Study Away*

Ms. Janna Behrens is the Director of Global Education at Amherst College. Amherst students must formally declare their plans to study abroad to her office. Non-Amherst students must adhere to their college deadlines and requirements. It is very important to meet all deadlines (usually **April 1** if you plan to study abroad in the Fall Semester or for the whole year and **October 1** if you plan to study abroad in the Spring Semester). For Amherst College deadlines and to submit your *Intent to Study Away* go to: <https://www.amherst.edu/mm/482323>.

Remember, you must declare at least one major before submitting this form - if you fail to do so, the Global Education Office cannot process your form. Meet with your Academic Advisor to discuss your specific plans, especially as they relate to receiving credit in your academic major(s).

3) *Register Your Trip With Amherst College Travel Registry and Complete Educational Leave and Waiver of Liability Form*

To receive credit for your semester or year away and to have financial aid transfer to your approved program, you must complete the *Educational Leave and Waiver of Liability* form for your study abroad or domestic program available at: <https://www.amherst.edu/mm/527412>. Familiarize yourself with the academic policies available at: <https://www.amherst.edu/mm/313177>. Your adviser(s) must sign your form and you need to register your trip with the Amherst College Travel Registry. A link to the Travel Registry is available on the same page as the *Waiver and Liability Form*. The *Educational Leave and Waiver* form is due: **May 1st** of each year for fall or full year study, and **December 1st** of each year for spring study.

4) Online registration to study at Göttingen University

After the Amherst College Department of German has accepted you as a participant of the program, you must fill out an online registration form under the following Internet address, which is due by December 1st if you plan to go for the second semester:

<https://immatrikulation.zvw.uni-goettingen.de/partnerships.html>.

This site is called “Online Registration for Students from Partner Institutions.”

You will find all necessary steps for the registration procedure on this page.

In part 4 of this online registration (intensive German language class) you can indicate whether or not you want to take part in the German language course offered at the University. The fee is currently about € 500.-. (Taking this course is highly recommended but not required.)

After you have completed your data entry, click the “submit” button and you will receive a personal registration number on a completed printout. Print out a copy for yourself, fill in the missing information, if any (see Appendix 1), sign the document, and attach two photos. Amherst students, please **bring your registration documents to the German Department office**. Non-Amherst students please mail to:

Chair, Department of German
Amherst College
AC#2255, PO Box 5000
Amherst, MA 01002-5000

We will submit your registration to Christiane Seack at the International Student Services, University of Göttingen. Should you need further help with this process, please contact our department coordinator, Megan Howes, at 413-542-2312 or mhowes@amherst.edu

5) Accommodation: (This step should be completed at the same time as #4) above)

You do not need to submit a separate form for your dormitory room. **Please note that the lease for your room runs from September 1 to August 31 (=12 months) if you stay the full academic year, or September 1 to February 28 (=6 months) for the first (winter) semester, and March 1 to August 31 (=6 months) for the second (summer) semester. This applies even if you arrive later and/or leave earlier.** If you wish to reduce expenses, it is recommended that you arrange to sublet your room after the end of the second semester (in German: summer semester) – traditionally an easy option, since demand for affordable housing is high in this popular university town. Get in touch with the student housing office (*Studentenwerk Göttingen*) to ask for particulars about subletting your room.

6) Liability and Health Insurance

Students are required to have health insurance that meets the German standard for university students. The Amherst College Student Health Insurance Plan meets that standard. Students may enroll in this plan for their semester or year in Goettingen. Please contact the Controller's Office, in December for spring students and July for fall or full year students, to enroll. If a student is not on the Amherst health insurance, it is the student's responsibility to confirm with the International Office in Goettingen that their plan offers sufficient coverage. If it does not, students will be expected to purchase additional insurance for their stay in Germany. The insurance offered by the German government only covers students in Germany.

7) Talk to our current and recent TAs and previous program participants

They will give you more information about studying and living in Göttingen. You can also check the *Study Away Evaluation Forms* filled out by previous program participants. Evaluations of study abroad programs are available to Amherst students online at: <https://www.amherst.edu/mm/439297>. (You need to be logged in to access this information.) Non-Amherst students, please email Janna Behrens at jbehrens@amherst.edu to request this information.

8) Passport and Visa

Make sure your passport is valid for the entire length of your stay overseas, plus six months.

American citizens do not have to apply ahead of time for a student visa for Germany. When in Göttingen, you apply for an *Aufenthaltsgenehmigung* (residence permit), see: THINGS TO DO UPON ARRIVAL IN GÖTTINGEN. In your meeting to get your visa, you must bring a copy of your American bank account statement to prove you have the funds to stay in the city.

Non-American citizens should consult with the German Consulate in Boston (www.boston.diplo.de), Three Copley Place, Suite 500, Boston, MA 02116, phone (617) 369 4900. Non-Amherst students should consult with the appropriate German Consulate in their college location. To process your visa you will most likely need a *Zulassungsbescheid* (confirmation of enrollment) from Göttingen University which Christiane Seack will send to you after she has received your online application (see point 1).

Citizens of a European Union country do not need visas.

9) Bring 3 Passport Photos

Before your departure to Germany, be sure to make new passport photos (at least 3 copies). You may need these for the student dormitory, and for the student ID card. It is also a good idea to scan all your important documents (such as your passport)

and keep a paper and/or electronic copy. CVS on Pleasant Street can take and print passport photos.

10) *Further useful information for your arrival is available on the universitywebsite:*

<http://www.uni-goettingen.de/en/sh/21342.html>

<http://www.uni-goettingen.de/en/sh/20875.html>

<http://www.uni-goettingen.de/en/48649.html>

THINGS TO DO UPON YOUR ARRIVAL IN GÖTTINGEN

1) Money for Initial Expenses

It is important that you bring along, or have access to, enough money to cover living expenses and other costs (such as any upfront fees, the costs for the optional language refresher course, or the room rent and security deposit [item # 4 in the previous section]) for the period from your arrival in Göttingen to when you receive your first local stipend. We estimate that, depending on when you arrive and on whether you decide to enroll in a preparatory language course, this can be upwards of € 1000.-. If you are on financial aid, the College may be able to help you cover these initial costs (because you can carry some, perhaps even all, of your financial aid package to Germany). Also, the College may be able to help with travel costs to Göttingen, depending on your specific financial aid arrangements.

2) Exchange Buddy System

Once your online registration has been processed, the university will inform you about the *Exchange Buddy System*: <http://www.uni-goettingen.de/en/49307.html>. Please use this system to arrange for a buddy to pick you up upon arrival. You will be considered an *Erasmus* student. The programme is a very easy and convenient way to meet open-minded local students who are eager to help you enjoy your time, and have a smooth start in Goettingen.

3) Introduction Day

You should also time your arrival in such way that you are able to participate in one of the Introduction Days organized by Göttingen University. **It is imperative that you participate in this mandatory orientation session.** Once you have registered, the university will communicate dates and more details to you. **Participating in one of these Introduction Day sessions will allow you to complete most necessary formalities in one day.** Please note that this orientation session involves fees, which you should be prepared to pay.

- a. Bring your passport and biometric passport photos as well as scanned or xeroxed copies. Also, be sure to bring enough money to pay the various fees listed below.
- b. You will receive your official statement that you are an exchange student (*Bescheinigung*). The orientation fee (currently about €180.-) is for your student I.D., which doubles as a rail pass for the free (!) use of localtrains throughout the state of Lower Saxony.
- c. The Göttingen University International Office will collect and process your registration (*Anmeldung*) for the Town Hall (*Rathaus*) and return the document to you a couple of days later.
- d. The *Deutsche Bank* will have a representative at the Introduction Day so that you can open a bank account right there. Note that this bank does not charge transaction fees if you have a Bank of America account in the U. S.

- e. The German health insurance company will also be present so that you can get your proof of health insurance. Be prepared to show evidence of your American health insurance coverage if you wish to have the German health insurance requirement waived.

4) Electronic Residence Permit

Students who are not European Union citizens must get a physical Residence Permit (*Aufenthaltstitel*) from the Office of Foreign Affairs. You will need biometric passport photos, proof of funds, matriculation information and a stipend statement for this. The International Office works closely with the city of Göttingen's Office of Foreign Affairs. You can also apply for an electronic Residence Permit (*Aufenthaltstitel*) from the Office of Foreign Affairs. There is currently a fee of around € 100.- Please refer to Appendix 3 for more information.

5) Stipend

You should have received information about your stipend from the university's International Office prior to your arrival. Once you have your bank account number, please go and see Christiane Seack at the International Office so that your stipend is implemented. It is common in Germany to have your rent automatically withdrawn from your bank account on a regular basis. You may wish to make such an arrangement, keeping in mind that this will reduce your "cash resources."

6) Course Enrollment (Einschreibungsverfahren)

Check the university's online course catalogue. It is really important to register early and send your professors emails, showing your interest in taking a class with them. Also, visit the individual departments, because classes tend to fill up quickly. Go to: studip.uni-goettingen.de for information on courses in all fields of study (*Studienfächer*). Our former Amherst TAs who are still in Göttingen will be able to help you if needed.

SETTLING IN – USEFUL INFORMATION:

1) Getting a mobile phone

Oftentimes you can keep your American smart phone, turn off the data plan and use the wifi feature with applications like “Skype” or “What’s App”. **If you have an iPhone, be sure to remove the sim-lock on your phone, or you will end up with a prepaid plan.** Alternately, you can buy a pre-paid phone & card package; Telekom and o2 are good options for this. If you’d like to keep your own phone and only need a German Sim card, Aldi Talk is a good choice. You can purchase the card at any Aldi Supermarket. It's a prepaid card, very cheap and you can add to your balance in many different supermarkets all over Germany.

2) Internet access

Ask if internet access is included in the rent or ask around the dorm and find out who the internet tutor is, he or she will establish the Internet connection for you. There may be a small charge for this.

3) Getting a bike

Consider getting a bike, even though Göttingen is a very walkable city. Ask the TAs. Keep your eyes open for flyers and postings. There are cheap bike sales near the train station, in Humboldtallee and the city center. You can get a decent used bike rental and repair plan through the Bike Tutor at the Max Kade Haus. Once the plan term is over, you simply return the bike to the Bike Tutor, and get the added benefit of free repairs throughout the year.

4) Groceries

The closest grocery store to your dorm is on *Annastraße*, the shop is called “Rewe.” It is one block away from *Kreuzberggring* and *Weender Landstraße*. Another supermarket, “Lidl”, is further down the street from Rewe. Tegut and Aldi are also within walking distance.

5) Sports

Sports in Germany are organized by clubs, not by universities. You can join a club; they will probably be more than willing to have you train and compete with them. You can also take courses with the *Hochschulsportteams*; they may charge a small fee per semester. Check the university sport website at <http://www.sport.uni-goettingen.de>.

6) Sprachpartner

There is a bulletin board located in the *Sprachlehrzentrum* in *Göfplerstraße 10*, advertising German conversation partners. It is a good idea to find one, for it can also help you meet more friends and get a better insight into German university life.

7) “O-Phase”

This is the university’s orientation week for first-year students, it typically takes place during the last week before the beginning of the winter semester. It is a good way to get to know the city, learn about local restaurants and pubs and meet new friends, as well as familiarize yourself with your academic environment. It is not obligatory, but it is a good way to get in touch with people.

LEAVING GÖTTINGEN:

- 1) Ask Christiane Seack about all procedures to be followed before you leave town.
- 2) Make sure that your ECTS transcript is complete and that you have your *Scheine* in hand or find out when you will receive them. Without these documents, no credit can be assigned for your semester or year. Courses with no grades may be assigned failing grades after a one-semester grace period in which the Department of German can recommend credit to the Amherst College Registrar.

INFORMATION ABOUT GÖTTINGEN:

You can learn more about Göttingen and its university on the following websites:

<http://www.uni-goettingen.de>

<http://www.goettingen.de/>

<https://www.facebook.com/georgiaaugusta>

INFORMATION ABOUT THE COST OF LIVING IN GERMANY:

https://www.study-in.de/en/plan-your-stay/money-and-costs/cost-of-living_28220.php

USEFUL ADDRESSES AND PHONE NUMBERS**Christiane Seack – Advisor for Administrative Matters**

Göttingen International

Von-Siebold-Str. 2

D-37075 Göttingen

Phone: + 49 (551) 39-21348

Email: christiane.seack@zvw.uni-goettingen.de

Social Advisors and Helpers: Current and Former Teaching Assistants

Current Amherst College TA's

Jessica Mönch, TA 2018-19, jessica.moench@stud.uni-goettingen.de

Claudia Smola, TA 2018-19, claudia.smola@stud.uni-goettingen.de

Former Amherst College TA's

Larissa Henkst, TA 2017-18, larissa.henkst@stud.uni-goettingen.de

Stefan Linz, TA 2017-18, stefan.linz@stud.uni-goettingen.de

Lisa Deak, TA 2016-17, deak.lisa@web.de

Niklas Matthias, TA 2016-17, niklas.matthias@stud.uni-goettingen.de

Linja Herfert, TA 2015-16, l.harfert@freenet.de

Alena Kopfer, TA 2015-16, alena.kopfer@stud.uni-goettingen.de

Roman Seebeck, TA 2014-15, Roman.Seebeck@web.de

Nadine Walter, TA 2014-15, nadine_walter@gmx.de

Our TAs are familiar with all matters concerning Göttingen University and they will be glad to introduce you to their friends. Please feel free to contact them.

**APPENDIX 1:
SAMPLE FORMS**

Registration for students from partner institutions

Your passport photo here (3)

Last name, first name

Registration No:

1. Exchange Program:

- Erasmus+
 Erasmus Mundus
 Partner Institution
Amherst Goettingen Exchange
 Coimbra Group Student Exchange Network (Coimbra Group SEN)

2. Biographical Information

Family Name: *Smith*
First Name: *Jane*
Sex: *female*
Titel:
Addendum to Name:
Date of Birth: *22.12.2000*
Place of Birth: *Amherst*
Birth Name:
Citizenship: *USA*

Home Address

Street and Number: *123 Apple Street*
Extra Information (c/o, Room #, App # etc):
Zip Code and City: *01002 Amherst, MA*
Country: *USA*

Semester Address

Street and Number: *Keefe Campus Center*
Extra Information (c/o, Room #, App # etc): *AC#2255*
Zip Code and City: *01002 Amherst, MA*
Country: *USA*

Communication

Telephone Home: *+1 (413) 123-4567*
Telephone: *+1 (413) 542-2312*
Semester: Fax: *n/a*
Home: *n/a*
Fax Semester: Cell: *+1 (413) 123-4566*
Phone: *jsmith@amherst.edu*
E-mail Address:

Date of High School Leaving Exam: *01.05.2016*
Country in which High School Leaving Exam was earned: *USA*
Field of Study (Major): *Geschlechterforschung*
Study Level: Bachelor Master PhD
Required ECTS credit points (if already known):

3. Period of Study

season semester 20xx/xx

Please indicate how many months you want to come to Göttingen:

- 01.10.20xx - 28.02.20xx (1 semester)
 01.10.20xx - 31.07.20xx (2 semester)
 anderer period of study : please indicate here:

4. Language Knowledge

What language knowledge do you have in German? Please indicate:

A1 () A2 () B1 () B2 () C1 ()

5. Intensive German Language Course

Before the semester starts the Institut für Interkulturelle Kommunikation (IIK) e.V. several German intensive language courses are offered at different dates under the title "Getting started at university - made easy: everyday communication, academic jargon and cultural and regional studies. You will find detailed information under <http://www.uni-goettingen.de/herbstkurs>

I register for the following German intensive language course:

() course 05.09.20xx 500,00 Euro

Level of German: () medium () medium to good () good to very good

I will pay the fee in advance. _____.

*In order to participate in one of the intensive courses you have to additionally fill in the registration form via our course homepage <http://www.iik-goettingen.de/kurse/ferienkurse/herbstkurs>. Only when having filled in this second registration form as well, we can guarantee you a place in the language course. **Please consider, that the German language course cannot count for your academic stay here within the Erasmus+ KA 103 program. The ECTS credit points you will get cannot yet be accredited.***

6. Accommodation Service

You can apply for a room reservation through the Accommodation Service under the following link:

<http://www.uni-goettingen.de/en/422056.html>

The deadline for the winter semester 20xx/xx is June 1st 20xx. Applications arriving after these dates cannot be considered for the room reservation.

7. Home university

Please indicate here the name of your home university:

8. Personal Statement

I herewith reconfirm that the information given is correct and complete.

Exchange Student's Signature / Date

9. Nomination

This is to confirm that the applicant is nominated for the student exchange between our universities. Exchange Coordinator's signature:

Date:

Name/Sending university:

Phone:

Fax:

E-Mail:

Space for internal notes:

Departmental Coordinator of the University of Goettingen: _____

APPENDIX 2



University town Göttingen

The small city with a warm heart and a charmingface

cl!!! die gleiche Information in deutscher Sprache)

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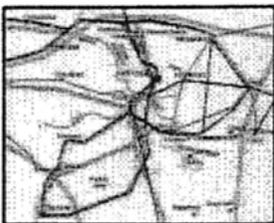
- o Tradition
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- o The University
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Tradition

There are many reasons for coming to Göttingen - to study, to work, to shop, to go to the theatre and - and - and Perhaps just to get to know the place.

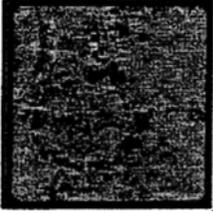
We should like to give you a brief introduction to our town, since it has more to offer than most visitors realize. And if there is anything that you don't find here but would like to know about you are welcome to ask at the Tourist Association / Fremdenverkehrsverein) in the Old Town Hall or at the Tourist Office near the railway station.

Location



<-- location ... surroundings -->





<-- map of city centre

Gottingen lies in the southern part of Lower Saxony halfway between Bonn and Berlin on the North South Autobahn A7, the roads B3 and B27 and the German Federal Railway's north-south main line. It lies on such romantic holiday routes as the "German Holiday Road" which runs from the Alps to the Baltic, and the "Harz - Heath Road"; and it is just a short detour from the Fulda where the "German Fairy Tale Road" runs.

First impressions

One soon becomes aware that Gottingen has its own unique atmosphere. A sense of activity, many young people bustle without stress, worthy citizens and happy-go-lucky hedonists. Sit for a while in one of the street cafes in the pedestrian area and watch the world go by in all its colorful variety. And talking of the pedestrian area - this is something we feel we can be justly proud of. It encompasses the historic heart of our town, with the market, the Weender Strasse and much else besides. It is here in this charming setting that people come to stroll, to shop, to meet each other, to listen to the street musicians, to sit on a seat and observe the bustle and activity around them.

Sari or bumous-clad figures are nothing out of the ordinary. Guests from other countries are part of the everyday scene. This is largely due to the presence of the university and gives the town a certain international and cosmopolitan air. For centuries the people of Gottingen have been used to forging links with foreigners. Now- in the town twinning era- they are twinned with Cheltenham in England, LOMN in Poland, Pau in south-western France and Wittenberg.



Charm of the Old Town



(Groner Tor -- Historic houses with flowers)

From a market settlement to a city

No-one knows when Gottingen first saw the light of day. The first recorded mention of "Guringi", the village on the watercourse, was in 953 when Kaiser Otto I granted the village to the Moritz Monastery in Magdeburg. At that time Grona Castle lay on the other side of the River Leine - an historically significant place where Emperors and Kings held courts and parliaments. While the importance of the castle ended with its destruction by Henry the Lion in 1180, a market settlement grew up near Gutingi, thanks to its advantageous position at a ford on the River Leine and on two important trade routes. This settlement took the name of the village and was granted a town charter around 1210. The town saw its heyday as a commercial centre between 1351 and 1572 when it belonged to the Hanseatic League. The wealthy burghers of the time felt sufficiently independent of themselves from the authority of the dukes who had hitherto resided within the town walls. This they did in 1387 when they destroyed the ducal castle. The medieval prosperity of the town came to an end in 1547 with the fall of the Lutheran Schmalkaldic League to which Gottingen belonged. The Thirty Years' War also played a part in turning this once thriving trading centre into a sleepy country town. In 1734 George II, Elector of Hanover, breathed new life into the town by founding a university there.

Since those days the town has blossomed. In 1964 it was given city status and now has a population of around 130,000.

The charm of the Old Town

In Gottingen modern times have not pushed aside the old; new and old exist side by side. A walk around the town with its evocative relics of past centuries will transport you back to a bygone age. There is the Old Town Hall. Originally built for trade purposes around 1270, it was given the form in which we essentially see it today in the period from 1369 to 1443 - with the open arcade, the Gothic hearing system and the Great Hall in which the people of Gottingen once received princes and dignitaries, held courts of law and gave feasts. In 1883/1886 the painter, Herrmann Schaper, decorated the Hall with the coats of arms of the Hanseatic towns and with murals depicting scenes from the life of the town. Since the town council moved into a new 16-storey building in 1978 the Old Town Hall has been pensioned off, but it still serves a useful purpose as the headquarters of the Tourist Office and a setting for exhibitions and receptions. In front of the Old Town Hall stands the "most-kissed girl in the world", the smiling statue of the "Ganseliesel" on the fountain in the market place. By tradition every post-graduate student who attains his doctorate must kiss the little geese-girl with her cool beauty.

The decorative towers we can see peeping over the Town Hall roof belong to one of the town's medieval churches, the Church of St. Johannis. In times gone by a watchman used to sit in one of the asymmetrical towers ready to warn the town of the approach of enemies or of the outbreak of fire. Today it houses students. Of greater artistic importance is the St. Jakobi Church, a Gothic masterpiece. Its most precious treasure is the altar piece created in 1402 by an unknown master.

There are also some fine late medieval town houses. Particularly fine examples of richly decorated timber-framed houses are the Schrietersches Haus (1549), the Junkernschanke (15th-16th century) and Abel Bornemann's House dating from 1536. One can learn more about the sights of the town on a guided tour (information and booking at the Tourist Association, Old Town Hall, Tel. 54000).



The University



(Sternwarre (observatory) with Gauß memorial -- University hospital -- Aula on the Wilhelmsplatz)

As far back as 1311 education was taken seriously in Göttingen. Records show that the town already had a school at that time. By 1530 it had acquired a grammar school and in 1536 the Town Council even applied to the Emperor for permission to establish a university. However, troubled times followed and the ambitious plans were laid aside. Although the town failed in its purpose then, its ambitions were fulfilled in 1734 through the generosity of the local ruler, Elector George Augustus of Hanover, who founded Göttingen University. It started with four faculties and was a true product of the Age of Enlightenment. Soon, with 800 students, it was the best-attended university in Europe. Today the university has 14 faculties and is one of Germany's leading universities with more than 32,000 students, 2,500 professors and academics and a technical and administrative staff of 7,000.

When the old premises became inadequate as a result of the enormous expansion, a brand-new, modern "university quarter" arose to the north of the town. The architecture of the old Göttingen University can still be seen in the Auditorium maximum (1862/1865) and the Aula (1835/1837) on the Wilhelmsplatz. Closely linked with the university are the State and University Library of Lower Saxony with its 3,5 million volumes and precious manuscripts, the Science Academy, which was originally founded in 1751 as the "Royal Society for Sciences", and the four institutes of the Max-Planck-Society for the Promotion of Science.

The international reputation of the university was founded by many eminent professors who are commemorated by statues and memorial plaques. 41 Nobel Prize-winners have studied or taught in Göttingen and many students attained a place in history - for example Otto von Bismarck, who studied in Göttingen in 1833 and lived in the old fortress tower on the "Wall", now known as the "Bismarck Cottage".

A Commercial centre



(Laser technology -- Shopping is fun -- Evening walk -- Good Tradition: optical industry)

Gottingen is also the centre of commerce and industry in southern Lower Saxony. Alongside the traditional pillars of the economy, commerce and the trades, industry now also plays an important role. This does not mean a proliferation of factory chimneys belching smoke, but a healthy mixture of industries that have little harmful effect on the environment.

It is interesting to note that the university has been the force behind the creation of many enterprises, which have developed out of university workshops. A prime instance of this is the precision engineering and optical industries. Microscopes and lenses, precision and analytic-scales, scientific measuring devices and laboratory equipment are sent out from Gottingen to all parts of the world. But the town can also boast an electrical industry and an organ-building works.

Gottingen for good living

"The town of Gottingen, famed for its sausages and its university" - this is no modern advertising slogan, but a quotation from Heinrich Heine's "Journey through the Harz 1824", in which he had many scathing comments to make about Goettingen. The sausage which met with the approval of the somewhat critical genius is still something of a local specialty today - alongside the famous Gottingen beer which is still matured in accordance with centuries-old tradition.

But present-day gourmets will find much more to interest them, from good plain cooking to gastronomic delicacies. And for anyone who likes an international flavour to his food there is a choice of Yugoslav, Greek, Italian, Turkish, Chinese and Arabic restaurants. Those more interested in local colour, however, will seek out a typical "Bierstube" or one of the regular students' haunts.

As for accommodation, everyone should be able to find something to suit his taste (and pocket).

Art and culture



(Dutch paintings in the Kunstsammlung -- Baroque room in Stii.dtisches Museum -- On stage: lunges Theater -- The Deutsches Theater)

Museums and galleries

Gottingen's museums cover a wide spectrum, ranging from local prehistory to the life of the pygmies and from ancient art to the fauna of Lower Saxony.

The following are the most important collections: The Town Museum covers prehistory, early history and modern history and also the artistic and cultural heritage of Gottingen and Lower Saxony; of particular interest are the fully reconstructed old apothecary's shop and the medieval kitchen. The ethnological collection of the University gives an insight into other civilizations; valuable artistic masterpieces of the 16th and 17th centuries form the core of the art collection; and the collection of musical instruments contains more than a thousand musical instruments and devices for the reproduction of music. Contemporary art is to be found in the many galleries. And last but not least we must mention the Town Archives with their unparalleled collection of records going back almost without a break to 1229.

Varied programme of cultural events

Music and the theatre play a prominent part in the cultural life of Gottingen. The two famous theatres - the "Deutsches Theater", now a hundred years old, and the "Junges Theater" - offer a varied programme of plays ranging from classical to modern, from traditional to experimental and from serious to funny. The musical scene spans an equally wide range, extending from symphony concerts to the Jazz Festival. Outstanding events in the musical world are the annual Handel Festival and the International Organ Festival. The Town Concert Hall seating 1,200 provides splendid and technically perfecting for musical performances - and also for performances by visiting theatrical companies, shows and balls.

Recreation



(Jerome-Pavilionn the Schillerwiese -- Recreational area in the south west of Göttingen: the Kieselsee lake)

No lack of things to do

Göttingen is a town that caters for (almost) all leisure requirements. For sports fans there are heated open-air swimming pools, indoor pools, modern sports stadiums and gymnasiums, tennis courts, golf-course and riding facilities. Almost any kind of sport can be practiced in Göttingen. But there is also plenty to do for those not interested in sport. A saunter through the pedestrian area or a stroll under the lime trees lining the "Wall" (the old ramparts) or in the pleasant parks will soothe away stress and tension. Walkers will find a host of delightful paths "right on their doorstep" in the Hainberg, and anyone wanting a bird's eye view of the town can see it spread out below them from the Bismarck Tower.

And, finally, there is no lack of entertainment as well as the wide range of cultural activities there are the more light-hearted-festivals- the Old Town Festival, an outsize celebration; the Marksmen's Festival, with 600 years of tradition behind it; the Spring and Autumn Festivals, fun-filled and colorful; the Christmas Market, with its own very special atmosphere - each of them in its own way an expression of the zest for life that is typical of Göttingen - and can be catching!

Enchanting surroundings

The university town is set amid the rolling mountain landscape of southern Lower Saxony with its characteristic hills and valleys. The area is a Paradise to explore on foot or by car and an eldorado for nature-lovers.

But natural beauty is not the only thing to delight the eye. There are also such tourist gems as picturesque Duderstadt, with its delightful half-timbered buildings, its small town atmosphere and the feeling of history pervading the streets; or Hann. Münden, a picture postcard town at the confluence of the rivers Werra, Fulda and Weser.

Or perhaps a museum would appeal more? The European Bread Museum in Mollenfelde will take you on a fascinating trip through the long history of bread from the time of the pharaohs to the present day. Everywhere along the way you will come upon sleepy little villages that seem to have been passed over by the hurly-burly of modern life. Bremke nestling dreamily in its wooded valley is the setting for the annual fairy-tale plays and also for an inn long-frequented by the student fraternity. Or Ebergotzen, where, in an old mill, one can learn about Wilhelm Busch, the father of the comic strip.

The Seeburger Lake is a scenic jewel on which many legends centre, and the Rhomequelle is one of the strongest springs in Europe. Any description of Göttingen's "front garden" would be incomplete if no mention were made of the Münden, Kaufunger Wald, Meissner and Soiling-Vogler National Parks, or of the fact that the Harz Mountains are only a short drive away.

APPENDIX 3

At a glance

- Introduction 1st September 2011
- Replaces the previous adhesive label
- Standardisation of residence permits for residents of non-member states throughout Europe
- Credit card format
- Contact-free chip inside the card
- Protection from misuse via digital photograph and fingerprints, thus enabling clear allocation of the residence permit and its holder
- Electronic identification function for transactions on the internet and at machines
- Prepared for the electronic signature for legally binding signing of digital documents



The electronic residence permit (eAT)

The conventional residence permit (adhesive label), the residence card and permanent residence card and replacement ID in paper form will be replaced by an electronic residence permit (eAT) in credit card format as of 1st September 2011.

The electronic residence permit is equipped with a contact-free chip inside the card on which biometric features (photograph and two fingerprints), ancillary conditions (special requirements) and personal data are saved. In addition, the chip is capable of using as electronic identity document and qualified electronic signature.

All EU member states are required to introduce the electronic residence permit. This is based on EU Regulations (EC) No. 1030/2002 and (EC) No. 380/2008. The goal is to standardise the residence permits of the European Union, strengthen the bond between the document and the document's holder and prevent misuse through the use of biometric data. All residents of non-member states (including infants and children) shall be issued their own electronic residence permits.

NOTE

The previous residence permit in passports and passport replacement documents shall remain valid until no later than 30th April 2021.

All information and transmissions are protected by internationally recognised and established encoding methods. A certificate of authorisation establishes who is allowed to access individual-related data. The holders can be confident that only authorised offices shall be granted access.

Biometric features

The photograph is saved on the body of the card **and** on the chip. Two fingerprints will also be saved on the chip for all residents of non-member states ages 6 and up.

For that reason, it is necessary to appear in person for the application.

Only official bodies (such as the police or aliens authorities) are authorised to access the photograph and fingerprints.

Ancillary conditions (special requirements)

Ancillary conditions are saved on the chip **and** on a unique supplementary sheet which comes with the electronic residence permit.

The notice "SEE SUPPLEMENTARY SHEET" is applied to the body of the card. If the ancillary conditions are changed, a new supplementary sheet shall be compiled and the data on the chip shall be changed.

Only official bodies are permitted to access the ancillary conditions.

Online identification function

Suppliers from the fields of economics and administration (such as banks or official authorities) will be able to offer electronic services in which the holder identifies himself or herself electronically using the electronic residence permit. This simplifies the process of logging into internet portals, filling out forms and verifying one's age on the internet or at machines.

Only suppliers who possess state authorisation shall receive access to the holder's data. In addition, the holder must confirm the transfer of his or her personal data with a six-digit pin number.

The service providers are not able to read the biometric features when using the online identification function.

Signature function

The electronic residence permit can also save a certificate for the qualified electronic signature. This provides electronic residence permit holders with the option of signing legally effective digital documents as desired.

Publisher:

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(Federal Office for Migration and Refugees)
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