



Amherst College
Office of the Registrar
101 Converse Hall
Amherst, MA 01002

AUDIT REQUEST FORM

Auditors must receive permission from the instructor. People wishing to audit a class should be aware of the following:

- There is no record kept and no grade given for an audited class. Auditors will not appear on regular class lists and will not be counted in the official enrollment. They will be included on class email lists if they are receiving electronic services (see below).
- Auditors may elect whether or not to receive online services from the College. These services include things such as access to e-reserves and Moodle course websites, and inclusion on the class email list.
- All auditors are asked to register using this form even if not using online services.

The final decision about the appropriateness of admitting an auditor and about the character of course participation appropriate for an auditor rests with the faculty member. Auditors are generally not permitted in over-enrolled courses. The College reserves the right to limit the number of courses audited by any one person, to limit the total number of auditors on campus at a particular time, and to change this policy.

Name of Auditor (Last, First, Middle)				Date	
Home or School Address					
Email Address			Telephone		
Type of Auditor (Please Choose)					
Amherst Employee	<input type="checkbox"/>	Amherst Student	<input type="checkbox"/>	Amherst Alum	<input type="checkbox"/>
Community Member	<input type="checkbox"/>	High School Student	<input type="checkbox"/>	Five College Affiliate	<input type="checkbox"/>
Do you already have an Amherst College electronic account?		If so, what is your username?			
Department of Course to be Audited		Course Number		Section Number	Term
Title of Course				Name of Instructor	
Instructor Signature				Date	

If you are getting a new Amherst College account as part of this request, we will email you your Amherst account information within 48 to 72 hours. If you have an existing account, you will receive access within 48 hours. You may use the password recovery tool on the website to check on your account.