

DURABLE GOODS CONTRACT

AAS TREASURER AND BUDGETARY COMMITTEE

INSTRUCTIONS: Payment for durable goods will not be made unless this form is properly and completely filled out and attached to the relevant check request form. Put completed requests in the box outside of Morrow 020, the AAS office.

WHAT IS A "DURABLE GOOD"?

A durable, non-perishable good is something that can be reused. The BC may deliberate over replacing worn-out items when necessary. Some examples include camera equipment, uniforms, board games and paintbrushes.

Requestor Affidavit: *I understand that all items paid for by the Association of Amherst Students (AAS) are property of the AAS. This applies to all durable items funded by the Budgetary Committee for activist groups, affinity groups, recreational groups, religious groups, club sports, publications, service groups, and individual students. I confirm that I will responsibly account for and maintain the below detailed purchase for continued student use.*

(Name of Organization)

(Name of Student Responsible for Request)

(Email of Student Responsible for Request)

(Signature of Student Responsible for Request)

Itemization of Purchase(s) Below:

1. Indicates the semester during which the purchase was made
2. Indicate what durable goods were purchased (item + quantity)
3. Indicate where and with whom the item(s) will be stored both during and between semesters

Semester	Item	Quantity	Storage Plan

Office Use Only:

(Treasurer's Signature)

(Date)