



Amherst College  
Office of the Registrar  
101 Converse Hall  
Amherst, MA 01002

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### FIVE COLLEGE PERMISSION FORM

Use this form to submit your permission to take a Five College course. You will be registered for the course once you have completed the following steps:

1. Complete the form including the course department, course number, and title of course.
2. Make sure to check if the course requires a separate lab or discussion section. Note any lab or discussion sections on the form.
3. All advisors must sign this form.
4. During the Add/Drop period instructors must sign the form to indicate the student has a seat in the course.
5. During the pre-registration period, instructors must sign if the course requires permission to register.
6. Add the placeholder course to your registration via AC Data. **(EXAMPLE)** Only one placeholder is needed for a five college course that has a corequisite lab or discussion section.
7. If a student cannot obtain a signature on this form, an explicit email may be substituted. **Print** all emails and attach them to this form.
8. Complete the online request for the course (and its concurrent discussion and/or lab if applicable) **before submitting this form to the Registrar's office.**
9. Pre-registration at the other Five Colleges is first come, first serve and priority is given to home institution students. Many UMASS courses will not accept five college pre-registrations. You may re-apply during Add/Drop if you are not able to register during pre-registration.

Please refer to our Five College Course Request page for detailed instructions on how to register for a Five College course: <https://www.amherst.edu/mm/67006>

<b>Student Name</b>			<b>Class Year</b>		<b>Student ID</b>	
<b>Host School</b>	<b>Hampshire</b>	<b>Mt. Holyoke</b>	<b>Smith</b>		<b>UMASS</b>	
<b>Course Department</b>			<b>Course Number</b>			
<b>Course Name</b>			<b>Lab/Discussion Section</b>			
<b>Instructor Name</b>			<b>Year/Semester</b>		20_____	Fall <input type="checkbox"/> Spring <input type="checkbox"/>
<b>Advisor 1 Signature</b>					<b>Date</b>	
<b>Advisor 2 Signature</b>					<b>Date</b>	
<b>Advisor 3 Signature</b>					<b>Date</b>	
<b>Instructor Signature</b>					<b>Date</b>	
<b>OFFICE USE ONLY</b>						