



PROJECT NOTIFICATION

Gutter Cleaning at Several Dormitories

Date Issued: November 13, 2013

AREAS IMPACTED: Chapman House, Hitchcock House, Humphries House, Marsh House, Mayo-Smith House, Newport House, Plaza Dormitory, Plimpton House, Seelye House, Seligman House, Tyler House, Waldorf Dormitory.

General description of impact: Gutter cleaning will take place at the above locations beginning on Monday, November 18th, weather permitting. Workers will be using a lift and ladders to gain access to gutters. Noise from the lift can be expected.

For your privacy please close your window shades.

Anticipated Start Date: Monday, November 18, 2013

Anticipated Finish Date: Friday, November 22, 2013

Your cooperation is greatly appreciated.

If you have any questions please call the Service Center, X-2254

Primary Contact: Rich Cooper Secondary Contact: Peter Root

DISTRIBUTED TO THE FOLLOWING:

To be posted in Chapman House, Hitchcock House, Humphries House, Marsh House, Mayo-Smith House, Newport House, Plaza Dormitory, Plimpton House, Seelye House, Seligman House, Tyler House, Waldorf Dormitory.

To be emailed to the Dean of Students' Office, AC's, and RC's.

To be emailed to all departments within Facilities.