



Amherst College  
Office of the Registrar  
101 Converse Hall  
Amherst, MA 01002

RP

### REGISTRATION OPTIONS PERMISSION FORM

This form should be submitted to request permission to register for a course load outside of 4 full courses and 1 or 2 half courses. Check the options below that pertain to your request. Submit this request to registrar@amherst.edu. Email permissions are acceptable as long as they are explicit.

**PLEASE NOTE:** Permission requests must be entered by the Registrar's office. To determine if your request has been approved go to AC Data and look at the Registration section—Step 5: Registration Requirements. **YOU MUST REGISTER FOR THE CLASSES ONCE THE PERMISSION IS GRANTED.** Unused permissions will be rescinded following the registration period.

Student Name				Student ID		Class Year	
Five Courses*	<input type="checkbox"/>	Five and a Half Courses*	<input type="checkbox"/>	Three and Two Half Courses*	<input type="checkbox"/>	Two Special Topics	<input type="checkbox"/>
Three Five College Courses	<input type="checkbox"/>	Three and a Half Courses**	<input type="checkbox"/>	Other (Please explain)			
<p>*Fifth courses <u>may not be used to accelerate graduation</u>. Amherst College requires eight semesters of residence.</p> <p>**A student may combine two half courses to be counted as equivalent to a full course if (1) students complete 4.5 courses in one semester and 3.5 courses in a subsequent semester, and the two halves match in a manner designated by the offering departments, and with permission of the academic advisor; or</p> <p>(2) the halves match within the same semester in a manner designated by the offering department, and with permission of the academic advisor and the class dean. No more than four-half courses may be so combined for credit toward the degree.</p>							
Please describe the reason for requesting special permission for your course schedule.							
Class Dept. & Number				Class Dept. & Number			
Class Dept. & Number				Class Dept. & Number			
Class Dept. & Number				Class Dept. & Number			
Student Signature					Date		
If applying for two half-credit music lessons, you must have the department's permission. (Ensembles are not counted.)							
Music Dept Chair Signature					Date		
Music ADC Signature					Date		
Advisor 1 Signature					Date		
Advisor 2 Signature					Date		