



Amherst College
Office of the Registrar
101 Converse Hall
Amherst, MA 01002

RP

REGISTRATION OPTIONS PERMISSION FORM

This form should be submitted to request permission to register for a course load outside of 4 full courses and 1 or 2 half courses. Check the options below that pertain to your request. Submit this form to the Office of Student Affairs for the Dean’s authorization.

PLEASE NOTE: Permission requests must be entered by the Registrar’s office. To determine if your request has been approved go to AC Data and look at the Registration section—Step 5: Registration Requirements. **YOU MUST REGISTER FOR THE CLASSES ONCE THE PERMISSION IS GRANTED.** Unused permissions will be rescinded following the registration period. If this form is submitted by Student Affairs after the Add/Drop period, the Register’s Office will register the student for the courses approved above.

Student Name				Student ID		Class Year	
Five Courses*	<input type="checkbox"/>	Five and a Half Courses*	<input type="checkbox"/>	Six Courses*	<input type="checkbox"/>	Two Special Topics	<input type="checkbox"/>
Three Five College Courses	<input type="checkbox"/>	Three and a Half Courses**	<input type="checkbox"/>	Other (Please explain)			

*Fifth courses may not be used to accelerate graduation. Amherst College requires eight semesters of residence.

**A student may combine two half courses to be counted as equivalent to a full course if (1) students complete 4.5 courses in one semester and 3.5 courses in a subsequent semester, and the two halves match in a manner designated by the offering departments, and with permission of the academic advisor; or

(2) the halves match within the same semester in a manner designated by the offering department, and with permission of the academic advisor and the class dean. No more than four-half courses may be so combined for credit toward the degree.

Please describe the reason for requesting special permission for your course schedule.

Class Dept. & Number		Class Dept. & Number	
Class Dept. & Number		Class Dept. & Number	
Class Dept. & Number		Class Dept. & Number	

Student Signature		Date	
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If applying for two half-credit music lessons, you must have the department’s permission only if you are a music major.

Music Dept Chair Signature		Date	
Music ADC Signature		Date	
Advisor 1 Signature		Date	
Advisor 2 Signature		Date	
Class Dean Signature		Date	