All students must agree to the following terms and conditions to obtain housing on campus. Please read these guidelines carefully and accept to move on to the next step.

Amherst College
Summer Housing Guidelines 2019

The undersigned hereby requests assignment to an Amherst College residence hall for a period of time during the summer of 2019. The undersigned understands the terms and conditions of this document, as well as those found in the Student Code of Conduct and other official College publications, as describing the residential relationship between the undersigned and the College.

The following conditions and regulations prevail as to the use and occupancy of residence halls and houses.

Summer Assignments
- Summer assignments are made based upon the length and time frame of the stay. Specific assignment requests are not possible. Students are not permitted to remain in their spring semester assignment nor will their summer assignment be matched to their fall semester assignment.

Summer Moves
- The Office of Residential Life will work to move students as few times as possible during the summer. That being said, it is possible that students will need to move during a summer to allow for various halls on campus to receive necessary preventative maintenance and renovations.

Keys
- Students must return their keys upon their departure from campus or immediately after they have moved into their new housing. Failure to return a key will result in the assessment of the cost of a lock change of $75.00 (an additional $2 charge will be assessed for the second key for double rooms) to the responsible student’s account.

Residence Hall Regulations
- The College reserves the right to assign/reassign a resident to any room or residence hall. Prior to reassignment, if possible, the College will consult with the student and/or explain to the student the reasons for the move. In the event of an emergency, the College reserves the right to increase occupancy, so long as such a measure conforms to health and safety regulations.
- In a multiple-occupancy room or suite with a vacancy, the Office of Residential Life has the right to fill that vacancy at any time or to move a resident for the purposes of consolidating residents into other vacancies. Students will be consulted when possible, but students must accept, and be respectful of, the presence of another person in their room/suite based upon the College’s need to manage occupancy.
- Students may not sublet or rent their Amherst-assigned room or suite to any person.
- Students may not provide their access card or key to any other person for any reason.
- A student who fails to depart from their room in a timely fashion may face immediate removal from housing as well as possible adjudication.
Windows, Screens, and Air Conditioners

- Students are not permitted to remove screens in their room/suite. All windows and screens will have been inspected before students begin occupying the room. If there is a problem with a screen or window, students should immediately notify the Service Center directly at (413) 542-2254 to request a repair. Students may also alert The Office of Residential Life to request the repair on your behalf at reslife@amherst.edu.
- On ground floor windows, security tags have been installed to prevent unauthorized use. Any removal or damage to the security tags will result in a cost of repair or replacement.
- Air conditioning units may not be installed by students into windows. If a student has an approved housing accommodation for an air conditioner, the student should work with the Office of Accessibility Services who will notify the Office of Residential Life. Air conditioners for these students must be purchased by students and installed by Amherst College personnel.
- Air conditioners will not be installed on any ground level rooms as doing so poses a security risk.

Students residing in the Greenways for Summer: When the air conditioning is on, residents MUST NOT open windows in the hall. The Greenways halls have a radiant chilled water system for air conditioning. With this type of system, it is critical that windows in the buildings remain closed to keep the humid outside air from getting in the building which could cause the floors and ceilings to drip with condensation. *Students failure to adhere to this policy, may be moved administratively to a different building.*

Health and Safety

- Smoking of all types (including e-cigarettes and vaping) is prohibited within the residence halls. Smoking is not permitted in or within 25 feet of any building at Amherst College. Open flames are also disallowed.
- Tampering with any health and safety equipment is a serious offense and will result in a student participating in a conduct process.
- Students must maintain adequate egress at all times in their living areas. This means that no person may block or obstruct hallways, stairwells, or exits.

Insurance of Personal Property

- The College assumes absolutely no responsibility for the loss or damage to personal property of any occupant of College housing. This includes items placed in College storage.
- Each individual assumes responsibility for insurance of personal property as well as its safe storage and maintenance.

I have read and agree to the terms and conditions listed above, together with the rules, regulations and procedures of Amherst College as published in the Student Code of Conduct, and in other College publications. Violations of these terms may result in termination of campus housing, repair or replacement costs, or other disciplinary actions.

I have read and understand the guidelines as listed above,
Print Student Name

Student Signature

Date of signature

Staff initials/Date