

THDA 125H: The Craft of Speaking I: Vocal Freedom

Over-enrollment Policy Fall 2014

Thanks for your interest in The Craft of Speaking! The number of places in the course is limited to 28 students based on floor space in Studio 2 and the number of students whose progress I can successfully monitor. The number of students who desire to take the course each year is usually higher than 28. However, since I rank students by class year, most students who want to take the class may do so by their senior year at the latest.

Here is how I will choose students this fall (2014):

- (1) **Only students who come to the first class meeting** on September 3 at 11:00 a.m. in Studio 2 in Webster Hall will be eligible for places in the course. There is no preference given to students who pre-registered or contacted me in advance.
- (2) On the first day, I will collect information from all who attend. Following that class meeting, I will rank students and create two lists: a class list and a waiting list. I will distribute the lists via e-mail later that evening.
- (3) The ranking will be done as follows:
 - A. Amherst College then Five College theater and/or dance majors
 - B. Amherst College then Five College students who expect to graduate in 2015 or 2015E
 - C. Amherst College then Five College students who expect to graduate in 2016 or 2016E
 - D. If any of the above groups are larger than remaining spots in the course, I will choose students randomly from among those in that group.
 - E. Remaining places will be chosen at random from among Amherst and Five College students who expect to graduate in 2017 or 2018, taken together as one group. These two groups are taken together because they have an equal chance to take the course in a subsequent year. Next year students who expect to graduate in 2018 will be given preference over members of the class of 2019.
- (4) A waiting list of remaining students will be ordered randomly.
- (5) Any student who obtains a place on the class list but who does not attend a subsequent class during the Add/Drop period without notifying me in advance will be dropped from the class list and placed at the bottom of the wait list. This rule applies to classes on September 5, 8 and 10.
- (6) If any student who obtains a place on the initial class list decides to drop the class, I will contact the next student on the wait list and offer that student a place.

If you decide not to take the course, please notify me immediately so I can offer your place to someone else. If you are on the wait list, and I offer you a place in the class, please respond as soon as possible.

The course will be offered again Fall 2015 and Fall 2016. It will not be offered in 2017/18.